Smoking/Tobacco Use

Policy Ref
PPM00082

Policy Title
Smoking/Tobacco Use

Smoking/tobacco use, including smokeless tobacco and electronic cigarettes, is permitted on campus only in designated tobacco use or parking lot areas that are at least 25 feet from any building. Smoking/tobacco use is not permitted in the lot in front of Brunkhorst Hall (BH).

ENFORCEMENT
Verbal warnings can be delivered by public safety officers, as well other employees at the college. Repeat offenders or those who refuse to comply with verbal warnings can be issued a citation. Violations of the smoking/tobacco use policy carry a $20 fine and are delivered on a public safety citation form. Students with unpaid fines cannot obtain grades or transcripts, register for classes or participate in commencement. Smoking/tobacco use in “no smoking/tobacco use” areas is also a violation of student conduct regulations and is subject to further disciplinary action.

PAYMENT OF FINES
Fines can be paid in person at the cashier’s office or by mail to: Cashier, Wor-Wic Community College, 32000 Campus Drive, Salisbury, MD, 21804. Those paying in person must present the citation to the cashier. Those paying by mail must write the citation number on their check. Employees can request to have fines deducted from their pay.

APPEAL PROCESS
Any violation can be appealed to the director of public safety within 14 calendar days from the date of the violation. If the appeal is not filed within 14 calendar days, the right to appeal is forfeited. In order to file an appeal, violators should complete the reverse side of the citation (additional documentation can be attached) and call (410) 334-2911 to schedule an appointment with the director of public safety.

If the first appeal is denied, the violator can contact the senior director of student development at (410) 334-2967 within 14 calendar days of the date of denial to schedule a hearing before the student-faculty disciplinary committee.

If the committee denies the second appeal, the fine must be paid within 14 calendar days from the date of the denial or a late fee of $5 is added to the fine.