Over the 15 hours of observation you will have the opportunity to watch a teacher and his/her students in action. Pay close attention to the following items and document your experience. Use your text as a guide. Be sure to provide examples for each question.

A. Environment:
1. What did the classroom look like?
2. How were the students seated/arranged in the classroom?
3. Were the students orderly?
4. Was the noise level acceptable for a classroom focused on learning?
5. What technology did you observe?
6. Was there material for enrichment?
7. Was the classroom decorated? Explain.

B. Planning, Instruction, and Assessment:
1. Did the teacher have an apparent lesson plan?
2. Did you detect the explicit and implicit curriculum? Explain.
3. How did he/she initiate instruction?
4. How did he/she carry out the lesson?
   a. What was her/his style of teaching?
   b. What questioning strategies did you observe?
5. Were there many interruptions of the class? How did he/she handle them?
6. What methods of assessment did you see over the course of instruction?
7. What accommodations were made to assist students with special needs?

C. Classroom Management:
1. Create a table showing key elements of classroom management. Indicate if the teacher used them and how. (See your text for the items to consider)
2. How did the teacher provide a focused and orderly learning environment? Describe it?
3. What time management techniques did the teacher employ?

D. Your Summary: Describe your experience.

E. Your Report:
1. Follow the outline format when you write your report. Question followed by your answer. USE THE ATTACHED OBSERVATION REPORT RUBRIC AS A GUIDE
2. Be sure and provide responses to each section A, B, C, and D.
3. Provide a cover sheet with your name, course, group number
4. Follow the cover sheet with your report
5. Place a draft of your thank you letter following you report
6. Place you “Observation Confirmation Form” and your Student Field Experience Evaluation” last.
7. Staple the package together
8. Do not include materials other than what is requested above and Please do not use folders, covers, etc. to enclose your report.
Dear Teacher,

Thank you for providing your support to the Wor-Wic Community College education program. Opportunities for students to carry out classroom observations are vital to an effective teacher education program. Your assistance in providing this observation opportunity and student evaluation information is greatly appreciated.

Please certify that the above student carried out 15 hours of observation in your classroom.

Classroom Teacher’s Signature: ________________________________
Dear Teacher,

Please take a few minutes to evaluate ________________________ performance in your classroom. We will greatly appreciate any comments you may wish to add to this evaluation.

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<th>Poor (.5)</th>
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Comments:

I recommend this student to be allowed to continue in Teacher Education. ______ Yes  No ______

Teacher’s Signature: ____________________________ Date: __________