

# Citing Sources: APA Style (Social Sciences)

**NEW in 6<sup>th</sup> Edition**

## **What is a DOI (Digital Object Identifier)?**

A DOI is a unique number of four or more digits beginning with 10. A publisher assigns a DOI when an article is published and made available electronically. When DOIs are available, APA recommends including them in citations for both print and electronic sources.

## **Where do I find the DOI?**

- Journal articles in research databases: You can look for the DOI in the database article's citation information, document details, PDF view, or you may have to select a tab such as "Show Details" to see it.
- Journal articles on web: The DOI is typically located on the first page of the article.
- To check if a source has a DOI go to <http://www.crossref.org/guestquery>.

## **Important Notes:**

- The *Publication Manual of the American Psychological Association* (6<sup>th</sup> ed.) states that citing the title of a subscription database is not necessary; however, APA's Editorial Services director has stated in their APA Style blog that it is permissible to use database information if that best suits the purpose of leading the reader to the document being cited. She stated, "We understand that some universities adapt APA style for their needs and are supportive of institutions' making exceptions to APA style when that is most effective" (<http://blog.apastyle.org>, Sept. 24, 2009 post by Paige Jackson, Comments, Nov. 6, 2009 reply). Wor-Wic's research database source examples on pages 3-4 include the title of the database in addition to the DOI.
- Do not include retrieval dates unless the source material may change over time (e.g., Wikis).



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## IN-TEXT PARENTHETICAL CITATIONS

In-text citations provide at least the author's last name and date of publication and at times a page number or paragraph number. Publication information about the source is given at the end of the paper (see list of references on page 2). Use these formats to give credit in the text to quotes and paraphrases of words and ideas. The following in-text examples are from *Documenting Sources in APA Style: 2010 Update*. (2010), retrieved from <http://lrcsubjects.pbworks.com/f/Documenting+Sources+in+APA+Style.pdf> and APA Style Blog: How Do I Cite a Kindle? (Sept. 15, 2009), retrieved from <http://blog.apastyle.org/apastyle/2009/09/how-do-i-cite-a-kindle.html>

### EXACT QUOTE

Critser (2003) noted that despite growing numbers of overweight Americans, many health care providers still “remain either in ignorance or outright denial about the health danger to the poor and the young” (p. 5).

Notes: If the author is not named in the sentence, place the author's name, the year, and the page or paragraph number in parentheses after the quotation: (Critser, 2003, p. 5).

If neither page or paragraph number is visible, cite a heading and the number of the paragraph following it. A shortened heading title can be used if the heading is long: (Hoppin & Taveras, 2004, Weight-Loss Drugs section, para. 6).

For a Kindle, Nook or other eBook reader that has numbered chapters and sections but no numbered pages: (Gladwell, 2008, Chapter 1, Section 2, para. 5).

### SUMMARY OR PARAPHRASE

Obese children often engage in less physical activity (Sothorn & Gordon, 2003, p. 104).

Note: Provision of page number (p.) or paragraph (para.) is encouraged to help reader locate relevant passage..

### A WORK BY MULTIPLE AUTHORS

In 2003, Berkowitz, Wadden, Tershakovec, and Cronquist concluded, “Sibutramine . . . must be carefully monitored in adolescents, as in adults, to control increases in [blood pressure] and pulse rate” (p. 1811).

As Berkowitz et al. (2003) advised, “Until more extensive safety and efficacy data are available, . . . weight-loss medications should be used only on an experimental basis for adolescents” (p. 1811).

Note: For two authors, cite both names every time the reference occurs in text. For three to five authors, identify all authors the first time you cite the source; after that, use the first author's name followed by “et al.” and the year. For six or more authors, cite only the first author's surname, followed by “et al.” and the year for the first and subsequent citations. An ampersand (&) can be used to join two names in parenthetical material, but the word “and” needs to be used in the text.

### UNKNOWN AUTHOR

Children struggling to control their weight must also struggle with the pressures of television advertising that, on the one hand, encourages the consumption of junk food and, on the other, celebrates thin celebrities (“Television,” 2002).

Note: Give the first few words of reference list entry (usually the title) and the year. Use quotation marks around the title of an article, chapter, or webpage and italicize the title of a periodical, book, brochure or report.

### ELECTRONIC DOCUMENT

Cite an electronic document as you would any other document. When no page numbers are given, follow the examples given above under **Exact Quote** and **Paraphrase**. When the date is unknown, use the abbreviation “n.d.”

### PERSONAL COMMUNICATION

One of Atkinson's colleagues, who has studied the effect of the media on children's eating habits, has contended that advertisers for snack foods will need to design ads responsibly for their younger viewers (F. Johnson, personal communication, October 20, 2004).

Note: Do not include personal communications such as interviews, personal email, memos and letters in references list.

These guidelines are from the *Publication Manual of the American Psychological Association* (6<sup>th</sup> ed.). (2010). Washington, D.C.: American Psychological Association. Reference copies of the APA Manual and sample papers can be found in the Media and Resource Centers (AAB217, HH 00, GH204, and WDC305).

For online sample papers, see [http://search.apastyle.org/?query=&facet=stylecontenttype:Sample paper](http://search.apastyle.org/?query=&facet=stylecontenttype:Sample%20paper)

## FORMATTING THE PAPER

Typed, double-spaced, 12 point Times New Roman, Courier or other serif font, 8.5 X 11 inch white paper, uniform margins of at least 1 inch on all sides, paragraphs indented ½ inch or 5-7 spaces.

**RUNNING HEAD AND PAGE NUMBERS:** Short version of your title in all uppercase letters flush left at top of all pages; consecutive page numbers in top right on all pages, including title page. The words “Running head” are used before head on title page only.

Page 1 header:

1. Press **CTRL+Home** on the keyboard to move to the beginning of the document.
2. On the **Insert** tab, click **Header**, then **Edit Header** (near the bottom of the menu).
3. On the *Header & Footer Tools Design* tab, click **Different First Page** to place a check in the box, then click the **Page Number** button, choose **Top of Page**, and **Plain Number 1**.
4. On the left side of the number 1, type “Running head:” (without the quotes and with an uppercase ‘R’ and the rest lowercase). After the colon, type a space, and a short version of the title in all uppercase letters. **Example:** Running head: SHORT TITLE OF PAPER
5. Press the **TAB** key on the keyboard **once or twice** to move the page number to the right margin.
6. If needed, select the text in the header and set the font type and size to the same font and size used in the rest of the paper.

Subsequent page headers:

7. Select all of the text in the header on page 1 including the page number.
8. On the **Home** tab, click the **Copy** button. Scroll to page 2 and click in the header.
9. On the **Home** tab, click the top portion of the **Paste** button.
10. Delete the text “Running head:” and the space. Double click out of the header to close.

**TITLE PAGE:** Page number 1 in top right corner with remaining pages numbered consecutively; includes running head at top left; title, writer’s name, and institution name, centered and double-spaced, about 1/3 of the way down the page; some instructors may require course name and number, instructor’s name, and date, centered and double-spaced near the bottom of the page. If an author note is required, include departmental affiliation, acknowledgments, special circumstances, and personal contact information. See sample title page on page 4.

**ABSTRACT:** If your instructor requires an abstract (paragraph giving brief summary of paper), it follows the title page, double-spaced with the word Abstract centered.

**PUNCTUATION:** Two spaces after punctuation of sentence; one space after commas, colons, semicolons and periods in initials and reference citations.

**LONG QUOTATIONS:** If longer than 40 words, set it off by indenting ½ inch or 5 spaces, double-spaced, no quotation marks needed.

**HEADINGS IN THE TEXT:** Major headings are centered and boldface with important words capitalized; second-level headings are flush left, boldface with important words capitalized.

**TABLES AND FIGURES:** Graphs, charts, drawings, etc. For tables and figures use Table 1, Table 2, etc. or Figure 1, Figure 2, etc. on separate lines above table, source given below table following the word “Note” and a period.

**LIST OF REFERENCES:** Double-spaced on a separate page at end of paper, with word “References” centered; alphabetized by last names of authors, editors, or first word of the title other than A, An, or The. (Note: **Only begin an entry with Anonymous if the work is signed Anonymous**). If two or more works are by same author, arrange by earliest date first. Use a hanging indent: first line is flush left, additional lines are ½ inch or 5-7 spaces from left. When a URL must be divided, break it after a slash or before a period (do not use hyphen). See the sample list of references on page 5, followed by models and examples for different types of entries on pages 6-10.

Note: Citations are given in most research database articles; however, all may not be totally accurate. For additional help with individual citations, you may want to use NoodleBib Express at [www.noodletools.com](http://www.noodletools.com). Under free software tools, select NoodleBib Express, then APA.

Lessons Learned from Hurricane Katrina

Student's Name

Wor-Wic Community College

Geography 101-02

Instructor's Name

Date

## LESSONS FROM KATRINA

## References

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## REFERENCE LIST EXAMPLES

### RESEARCH DATABASE SOURCE

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<p><b>Journal article from research database when DOI is available</b></p> <p>Volume number is italicized. Only give issue number (not italicized) in parentheses after volume if each issue begins on page 1. (See Leutwyler example)</p> <p>Capitalize first word of title, first word after a colon and proper nouns.</p> <p>In the Kendall ex., the DOI was given in the PDF view of the article.</p>	<p>Authors' last names, initial(s). (year). Article title. <i>Journal title</i>, vol. (issue if applicable), page(s). doi when available Retrieved from database title followed by the word database.</p> <p>Sen, B., &amp; Campbell, C. (2010). Alcohol prevalence, alcohol policies, and child fatal injury rates from motor vehicle crashes. <i>Contemporary Economic Policy</i>, 28, 392-405. doi: 10.1111/j.1465-7287.2009.00142.x Retrieved from Academic OneFile database.</p> <p>Leutwyler, H., &amp; Wallhagen, M. (2010). Understanding physical health of older adults with schizophrenia: Building and eroding trust. <i>Journal of Gerontological Nursing</i>, 36 (5), 38-45. doi: 10.3928/00989134-20091103-99 Retrieved from CINAHL Plus with Full Text database.</p> <p>Kendall, K., Stetz, J., Roon, D., Waits, L., Boulanger, J., &amp; Paetkau, D. (2008). Grizzly bear density in Glacier National Park, Montana. <i>Journal of Wildlife Management</i>, 72(8), 1693-1705. doi: 10.2193/2008-007 Retrieved from ProQuest Biology Journals database.</p>
<p><b>Journal article from research database when DOI is not available</b></p> <p>DOIs can be searched for at <a href="http://www.crossref.org/guestquery/">www.crossref.org/guestquery/</a> when not given in database</p>	<p>Authors' last names, initial(s). (year). Article title. <i>Journal title</i>, vol. (issue if applicable), page(s). Retrieved from database title followed by the word database.</p> <p>O'Malley, P. M., &amp; Johnston, L.D. (2007). Drugs and driving by American high school seniors, 2001-2006. <i>Journal of Studies on Alcohol and Drugs</i>, 68, 834-842. Retrieved from Health and Wellness Resource Center database.</p>
<p><b>Journal article from research database with more than seven authors</b></p> <p>List six authors, three ellipsis points, and last author.</p> <p>When a reference has up to seven authors, spell out all authors' names</p>	<p>Authors' last names, initial(s). (year). Article title. <i>Journal title</i>, vol. (issue if applicable), page(s). doi when available Retrieved from database title followed by the word database.</p> <p>Bloemen, O.J.N., de Koning, M.B., Schmitz, N., Nieman, D.H., Becker, H.E., de Haan, L., . . . van Amelsvoort, T.A.M.J. (2010). White matter markers for psychosis in a prospective ultra-high-risk cohort. <i>Psychological Medicine</i>, 40, 1297-1304. doi: 10.1017/S0033291709991711 Retrieved from ProQuest Psychology Journals database.</p>
<p><b>Magazine article from research database</b></p>	<p>Author's last name, initial (s). (year, month day). Article title. <i>Magazine title</i>, vol., (issue number), page(s). doi when available Retrieved from database title followed by the word database.</p> <p>Phillips, Z. (2010, June 21). Oil firms under pressure from insurers, Congress. <i>Business Insurance</i>, 44 (25), 1. Retrieved from General Reference Center Gold database.</p>
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<p><b>Downloadable electronic book</b></p> <p>Use n.d. when no date is given.</p>	<p>Author's last name, initial(s). (year). <i>Book title</i> [Type of eBook reader or device followed by the word version]. Retrieved from URL of website from which you downloaded or store name</p> <p>Whitney, E.N. &amp; Rolfes, S.R. (2010). <i>Understanding nutrition</i> [Kindle version]. Retrieved from <a href="http://www.amazon.com">http://www.amazon.com</a></p> <p>Chin, R. (Ed.). (2008). <i>Emergency management of infectious diseases</i> [iPhone/iPad version]. Retrieved from <a href="http://www.ebooks.com">http://www.ebooks.com</a></p>

## AUDIOVISUAL SOURCE

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<p><b>Music recording</b></p>	<p>Writer's last name, initial. (copyright year). Title of song [Recorded by artist if different from writer]. On <i>Title of album</i> [Medium of recording: CD, record, cassette, etc.]. Location: Label. (Recording year if different from copyright year).</p> <p>Bach, J.S. (2009). Violin concerto no. 1 in A minor, BWV 1041-1 (allegro moderato) [Recorded by Julia Fischer]. On <i>Bach: Violin concertos</i> [CD]. London, England: Decca.</p>
<p><b>Television program</b></p>	<p>Writer's last name, initial. (Writer), &amp; Director's last name, initial. (Director). (year). Title [type of work]. In initial. Producer's last name (Producer), <i>Title of series</i>. City: Production company.</p> <p>Chase, D. (Writer), &amp; Van Patten, T. (Director). (2001). Proshai, Livushika [Cable television series episode]. In D. Chase (Producer), <i>The Sopranos</i>. New York, NY: HBO.</p>

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<b>Article in a Journal</b> Give issue number in parenthesis after volume if each issue is paged separately (begins with page 1). When available, include DOI.	Author's last name, initial(s). Article title. <i>Journal title</i> , volume, pages.  Solheim, S., & Papa, A. (2010). Cutting-edge discussions of management, policy, and program issues in emergency care. <i>Journal of Emergency Nursing</i> , 36, 269-273. doi: 10.1016/j.jen.2010.03.003
<b>Article in a Magazine</b>	Author's last name, initial(s). (year, month day). Article title. <i>Magazine title</i> , volume(issue number), pages.  Silverblatt, R. (2010, June). Investing for the long haul: How to reposition your portfolio in the aftermath of a decade of boom and bust. <i>U.S. News &amp; World Report</i> , 147(6), 52-53.
<b>Article in Newspaper</b>	Author's last name, initial(s). (year, month day). Article title. <i>Newspaper title</i> , p. column page.  Weir, T. & Farris, G. (2010, June 24). Web watch: Marathon match becomes place to be. <i>USA Today</i> , p. 3C.
<b>Report from a private organization</b> When author and publisher are same, use the word "author" as publisher.	Author's last name, initial(s). (year). <i>Report title</i> (edition if applicable). City, State: Publisher.  American Psychiatric Association. (2000). <i>Practice guidelines for the treatment of patients with eating disorders</i> (2 <sup>nd</sup> ed.). Washington, DC: Author.
<b>Letter to the editor</b>	Author's last name, initial(s). (year, month day). Title of letter [Letter to the editor]. <i>Periodical title</i> , volume (issue number if applicable), page(s).  Du Breuil, G. (2010, July 12). Shedding some light. [Letter to the editor]. <i>Sports Illustrated</i> , 113(1), 10.