

Wor-Wic's 24/7 Electronic Library
SDV Class Presentation
Revised for Fall 2011

Note to SDV Instructors: It is very important that you include this presentation in your class so our new students will be made aware of our resources.

Please present the following information in class. The current Library Services brochure (copies are also available in all four library centers and posted on website) and handout on computer and study locations on campus are provided for distributing to your class. It would also be helpful to show the MLA and APA citation guides (yellow APA and pink MLA for fall).

Objectives: After viewing this presentation, students should be able to locate current library information from the Library Services webpage and brochure, and choose a research database appropriate to their information need.

1. Library Services

Wor-Wic's library is an electronic library with 24/7 access on and off campus.

Library services are provided to students and employees on campus by five centers in the academic buildings:

- Patricia M. Hazel Media Center in AAB217
- Henson Hall Resource Center in HH100
- Guerrieri Hall Resource Center in GH204
- Workforce Development Resource Center in WDC305
- Allied Health Resource Center in AHB108

Current hours of operation are posted outside each center and listed in the current brochure and on the Library Services website.

All centers have computer stations with access to the web and Microsoft Office applications. Please inform students that **document files saved to computers in the centers on campus will be deleted when computers are shut down.** They need to save files to a personal storage device; emailing the file to themselves as an attachment is a good backup.

A coin-operated copier is available for students in AAB217, HH100, and AHB108. Staff in AAB217 will send personal faxes for students for \$1.00 per page.

2. Access (for this section, please use the smart classroom equipment to demonstrate):

- On campus students log on to computers in the library centers using their Wor-Wic student email username and password. Student Services provides the login information in a letter sent before the beginning of the semester or session. If you do not know yours, see Student Services staff in AAB 110 or call 410-334-2893.
- From the college homepage, www.worwic.edu, select Library Services from the Quick Links tab.

3. APA and MLA Style

Wor-Wic uses APA Style (American Psychological Association) and MLA Style (Modern Language Association) formats for documenting sources used in your research. For guides select the Citing Sources link on the Library Services homepage (point out this link and select it to show the links to the two guides). Printed copies of these guides can be picked up from information racks in the Media and Resource Centers in each academic building.

For English classes you will be asked to use MLA Style and for psychology, nursing, and biology classes you will be asked to use APA Style. The research databases have citation examples for articles—you can copy and paste them; however, you need to check the information closely with our guidelines, because they are not always accurate.

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4. Resources

Wor-Wic purchases subscription research databases which contain full-text articles from reference books, journals, magazines, newspapers, videos, and other sources.

- See Research Databases links. (Note: If you are using a computer from off campus, you will be asked to log in with your student email username and password at this point. These are subscription databases that the college purchases for our students and employees; they are not websites that are accessible to everyone).
- Database titles are grouped by title and subject. Descriptions are given for each in the subject lists. Click on a subject to show the descriptions and click on a database title to show an example.
- If you need a newspaper article for a current event assignment, you can start with **ProQuest Newsstand** (select *ProQuest Newsstand* from the Research Databases by Title list to show the search page). This database contains the *Wall Street Journal*, *New York Times*, *Washington Post*, *Los Angeles Times*, and many other national and international titles. See the News subject heading for other databases containing news articles.
- If you need information on an individual's life, for example, Martin Luther King, Jr., a good research database to start in is **Gale Biography in Context** (formerly called *Biography Resource Center*). See the Biography subject heading for other databases.
- For information on an argumentative topic, see **Gale Opposing Viewpoints in Context**. Select *Gale Opposing Viewpoints in Context* to show search page; select Issues tab, then one of the issues listed on the screen; scroll down and notice the resulting articles are in different categories: Viewpoints, Reference, News, Magazines, Academic Journals, Statistics, and Websites. See Issues and Controversies subject list for other databases to use.
- If you need basic information on the care and treatment of a disease, you can start with **Health and Wellness Resource Center**, which contains articles from reference books in addition to journals and magazines (select *Health and Wellness Resource Center* from the Research Databases by Title list to show the search page). Other health databases are listed under the Health, Medicine, and Nursing subject.
- If you need an article in a scholarly journal describing a research study, you can start with one of the databases that contains scholarly journals, like **Academic OneFile**, **Academic Search Complete** or **ProQuest Central** (the descriptions state if the database contains scholarly articles). Select *Academic Search Complete* to show the search page. Or you can use a specialized database, such as **ProQuest Education Journals**, **ProQuest Psychology Journals**, or **ProQuest Social Science Journals**.
- Several research databases now contain images, videos and podcasts, which can be used as sources and are also great for class presentations. **Films on Demand**, which contains curriculum-based videos, is a good example to use. Other databases containing videos are listed in the Videos subject heading.

Please direct any questions you may have regarding research to staff in the Media and Resource Centers.

There is no quiz, just the in-class presentation.

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