


Course Announcement

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To: All Law Enforcement and Correctional Agencies, Fire Departments,
Public Safety Directors and Emergency Services

From: John C. Moses 
Director of Criminal Justice
Wor-Wic Community College

Date: November 8, 2011

Re: **Jail Evacuation: Planning and Implementation**
(95-49) A123514 (8 hours)
March 19, 2012
MPTC Approval # Pending



Location: Eastern Shore Criminal Justice Academy
Guerrieri Hall 101
32000 Campus Drive
Salisbury, MD 21804
410-572-8750
FAX 410-572-8759

Dates & Times: Monday, March 19 7:45 am – 5:00 pm

Fee:	Supporting Counties	\$3
	Worcester/Somerset Counties	\$3
	Other Counties	\$3
	Out of State	\$3

BOARD OF TRUSTEES

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Andrew W. Booth

Morgan Hazel

This course is being co-sponsored by the National Sheriffs' Association. It is recommended for Jail Commanders, Wardens, Supervisors, First Responders including Police, Fire and Emergency Services, OEM, Public Safety Directors and Mutual Aid partners including Hospitals, National Guard and public works. This course was developed in response to calls from Sheriffs across the country who realized that their Correctional facilities may be directly or indirectly affected by a major incident. While most had fire evacuation plans, they realized that these plans were inadequate for the challenges that would accompany a Weapons of Mass Destruction (WMD) terrorist event, or a major all-hazards event that would require a facility evacuation.

The course is designed to encourage Jail Staff, First Responders, Emergency Managers, and Supporting Agencies to regularly examine their existing plans, review strategies and update provisions for a complete, long or short-term jail evacuation. It provides prevention and deterrence strategies, as well as target hardening concepts. It also offers insights and examines various areas of concern, before, during and after a jail evacuation event. A plan is a good start to a successful evacuation. Exercising the plan and staff training are essential to ensuring a successful operation.

Upon completion of this course, the student should be able to:

1. Identify threats in your own community that might necessitate the need to evacuate a Correctional facility;
2. Understand how potential jail threatening incidents are initially received, how to obtain more information and how to best deal with it;
3. Perform an initial threat assessment;
4. Identify areas and procedures that need to be hardened following a threat assessment of the facility;
5. Develop planning strategies and demonstrate the process in facilitated discussions;
6. Identify the functions of the jail that should be re-established at the evacuation site;
7. Discuss development of the plan required to move the inmate population back to the secure confines of the jail;
8. Understand the benefits of testing a plan;
9. Discuss how to begin writing or modifying the facility's current evacuation plan.

This course is designed to meet requirements as mandated by the Maryland Police and Correctional Training Commissions and to meet the annual in-service requirements.

Since we are restricted to the size of the class, we suggest a quick response be made to reserve your seat/s. Reservations may be made by telephone but **MUST** be followed up with the enclosed reservation form that can be faxed to Ms. Etta Smith, ESCJA secretary. **ALL class reservations** must be submitted to the ESCJA on the attached form via fax or mail, to ensure your reservation.

Dress Code

remind attendees of the academy dress code which is uniform or court appropriate attire only. No jeans, shorts, sweat clothes or casual attire are permitted unless specifically required for the class (e.g. Defensive Tactics). If you have any questions please call the academy at 410-572-8750.

You will be billed by Wor-Wic Community College billing office. If you need to contact them, their number is 410-334-2923.

Reservation Section

To reserve seats for this school, please complete this form in its entirety and return it promptly. For all officers attending you must provide their name and MPTC certification number as well as all other pertinent information requested below.

PLEASE PRINT ALL INFORMATION
FAX 410-572-8759 or email esmith@worwic.edu

Jail Evacuation: Planning and Implementation *March 19, 2012*

Name (Please Print)

Certification # (Required)

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____

Sheriff/Chief/Warden/Manager _____ Date _____

Contact Person (Please Print) _____ Phone # _____

Department/Agency _____

Address _____ City _____ State _____ Zip _____

Cancellation Section

Please complete this section to withdraw any officer from the above course. This form must be completed and faxed (410-572-8759) to the academy office prior to the beginning of the class.