Other Services Offered through the Counseling Office

We can also assist you with test anxiety, grief counseling, stress management, learning how to achieve your academic goals, and suggestions on how to relax to be a more successful student. Stop by the counseling office to make an appointment.

We are open
Monday — Friday
8:00 a.m. — 4:30 p.m.

Occasionally we have evening hours on Mondays and Thursdays by appointment only.

Office of Counseling, Academic, and Disabilities Staff

Suzanne Alexander
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WOR-WIC Community College
Office of Counseling and Disability Services

“Keys to Success”
Phone: 410-334-2900
Fax: 410-334-2954
32000 Campus Dr.
Salisbury, MD 21804
SERVICES AVAILABLE THROUGH THE COUNSELING OFFICE

- Individual counseling-personal, crisis, academic for students, staff and faculty. Referrals to community resources as appropriate.
- Evaluation of need, appropriate referral for diagnostic assessment, special testing for students with disabilities, ESL students, and students needing Ability to Benefit testing.
- Coordinate services to students with disabilities requiring accommodation.
- Workshops, groups, in-services for students and faculty.
- Student / faculty liaison for discussion of mutual concerns, problem-solving, need for information and mediation intervention.
- Develop & implement intervention strategies to support student retention.

PROCEDURE FOR ACCOMMODATING STUDENTS WITH DISABILITIES

- Student self-identifies as having a disability requiring accommodation by notifying the Director of Counseling.
- Counseling Office contacts student with a welcome letter and form where student can request specific services.
- Current and appropriate documentation of the disability must be submitted by the student. This documentation must support the need for services requested.
- Documentation is reviewed together with accommodation(s) student has requested and determination is made regarding appropriateness of those services.
- Student meets with Counseling Office personnel to discuss services awarded and implementation of those accommodations.
- Counseling Office personnel arranges/coordinates/procures necessary resources.

- Faculty is notified in writing of each disabled student in their class and the accommodation they are receiving. The specific disability is not identified but faculty can come to the Director of Counseling for additional information and/or assistance. In the event that a student receives “special testing” or a note taker, the instructor’s help may be enlisted to provide those services.

Wor-Wic Community College provides reasonable accommodation for students with disabilities, in compliance with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973.

The college does not diagnose or treat disabilities, but does provide services, such as note takers, tape recorders, testing accommodations, tutors, assistive technology, sign language interpreters for congenitally-deaf students, and other reasonable accommodations.

Students requesting these services must submit medical and or education documentation to the director of counseling at least four weeks before the start of classes so that eligibility can be determined and the appropriate accommodation can be made.