



U.S. Department of Education

2008-2009 Verification Worksheet

Federal Student Aid Programs

Your FAFSA (Free Application for Federal Student Aid) was selected for review in a process called "Verification". In this process, your school will be comparing information from your application with signed copies of your and your spouse's (if you are married)/parent(s) (if you were required to use parent information on your application) 2007 Federal tax forms, or with W-2 forms or other financial documents. The law says we have the right to ask you for this information before awarding Federal aid.

If there are differences between your application information and your financial documents, you or your school may need to make corrections electronically or by using your Student Aid Report (SAR). If your federal tax return is not filed according to law, we have the right to request that you correct the document or we can deny all types of financial aid. If this situation occurs, you will be required to submit proof of a corrected tax form stamped by the IRS.

Your school must review the requested information, under the financial aid program rules (34 CFR, Part 668)

How To Fill Out This Form

1. Collect your and your spouse's/parent(s) financial documents (**SIGNED** 2007 Federal income tax forms, W-2 forms, IRS proof not filing, etc.).
2. Contact the Financial Aid Department at 410-334-2906 or ewallace@worwic.edu if you have questions about how to complete this worksheet.
3. Complete **ALL** areas of the worksheet and **sign** where indicated (**X**)
4. Submit the completed worksheet, **SIGNED** tax forms, and any other documents your school requests to the Financial Aid Department in AAB 111.
5. The Financial Aid Department will compare information on this worksheet and any supporting documents with the information you submitted on your application. They may need to make corrections electronically to your SAR.

Complete this verification form and submit it to the Financial Aid Department in AAB 111 as soon as possible, so that your financial aid won't be delayed.

A. Student Information

_____	_____	_____	_____
Last name	First name	M.I.	Social Security Number
_____			_____
Address (include apt. no.)			Date of birth
_____	_____	_____	_____
City	State	ZIP code	Phone number (include area code)

B. Family Information

List **all** of the people in your "household":

If You **Were Not** Required To Fill Out STEP 4 (Parent Information) On The FAFSA Application, include:

- Yourself and your spouse (if you are married)
- Your children, if you have any, and will provide **more than half of their support** from July 1, 2008 through June 30, 2009.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

**Complete Section C on reverse side of form*

If You **Were** Required To Fill Out STEP 4 (Parent Information) On The FAFSA Application, include:

- Yourself and your parent(s) (including stepparent)- even if you don't live with your parents
- Your parents' other children, even if they don't live with your parent(s), if (a) your parents provide more than half of their support from July 1, 2008 through June 30, 2009, or (b) the children would be required to provide parental information when applying for Federal Student Aid.
- Other people if they now live with your parents and your parents provide more than half of their support and will continue to provide more than half of their support from July 1, 2008 through June 30, 2009.

**Complete Sections C and D on reverse side of form*

Full Name	Age	Relationship	College –student must be enrolled half time during the 2008-2009 academic year (minimum of 6 credit hours a semester)
Mary Jones (example)	26	Self	Anytown University

COMPLETE REVERSE SIDE

C. Student's/Spouse's Tax Forms and Income Information (all applicants)

Check only one box below. Tax returns include the 2007 IRS Form 1040 and schedules, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information. **You must complete ALL areas. If the answer is \$0, then enter \$0.**

- Check, and attach **SIGNED** 2007 tax return with schedules for student and spouse if married.
- Check here if you will not file and are not required to file a 2007 U.S. Income Tax Return.

Sources of Income/Support for NON-FILERS \$ _____

If you did not file and are not required to file a 2007 Federal income tax return, you may be asked to provide proof from IRS of not filing as well as an IRS statement of W-2 earnings (even if you did not work).

Sources of Untaxed Income Worksheet A	2007 Amount	Sources of Untaxed Income Worksheet B	2007 Amount
Social Security (non taxed)	\$	Child Support	\$
Welfare (including TANF and TCA)	\$	Pension/401K/retirement savings	\$
	\$	Military and/or Clergy untaxed benefits (e.g. living expenses paid, BAH, BCH)	\$
	\$	Workers Compensation	\$
	\$	Other	\$

Sources of Income Credit Worksheet C	2007 Amount
Child Support PAID OUT (see note)	\$
Federal Work-Study earnings report on IRS form	\$
Grants/scholarships reported on IRS form	\$
Other	\$

Note: If you paid child support out of your 2007 income, you must submit proof of payment. You may use copies of cancelled checks, a statement from DSS, or a letter from your employer and/or paycheck stubs showing a consistent deduction per pay period.

D. Parent(s) Tax Forms and Income Information (if used on FAFSA application)

Check only one box below. Tax returns include the 2007 IRS Form 1040 and schedules, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return. If you did not keep a copy of your tax return, request a copy from your tax preparer or request an Internal Revenue Service form that lists tax account information. **You must complete ALL areas. If the answer is \$0, then enter \$0.**

- Check, and attach **SIGNED** 2007 tax return with schedules for parents.
- Check here if you will not file and are not required to file a 2007 U.S. Income Tax Return.

Sources of Income/Support for NON-FILERS \$ _____

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E. Signatures

By signing this worksheet, I (we) certify that all the information reported on it is complete and correct.

X _____
Student (required) Date

X _____
Parent (required for "dependent" students only) Date
01/22/08

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

DO NOT FORGET TO SIGN YOUR TAX FORMS!!!