Work-Study Orientation Quiz

1. What is the hourly rate of pay that each Federal Work-Study student receives?
   a. $6.50/hour
   b. $7.26/hour
   c. $5.75/hour
   d. $7.00/hour

2. If a student works without having the contract and request forms signed by the Work-Study Supervisor and Coordinator, they will:
   a. Be paid in four to six weeks after they have signed the contract and request forms
   b. Not be paid and would have volunteered their time and services
   c. Be paid out of the Federal Work-Study departmental budget
   d. Be paid from the Federal Work-Study supervisor’s paycheck

3. If a class is cancelled without any prior notice for a student on any given day, what must be done to document this if the student intends to work during that class time:
   a. Turn in documentation from the instructor that the class was cancelled
   b. Turn in documentation from your parent that your class was cancelled
   c. Make a notation on the timesheet that the class was cancelled
   d. No documentation is needed

4. It is the students responsibility to keep track of how many hours they are allowed to work without going over their allocated Federal Work-Study award for each semester:
   a. True
   b. False

5. A student must be enrolled for how many credit hours in order to receive or maintain a Federal Work-Study position:
   a. 5
   b. 3
   c. 6
   d. 1

6. Failure to comply with the guidelines established in the Federal Work-Study Handbook and Contract could result in termination from the Federal Work-Study Program:
   a. True
   b. False

7. Federal Work-Study student can possibly work up to 37.5 hours a week during winter and summer breaks if funding is available:
   a. True
   b. False
8. Students can submit their timesheets to the Payroll office:
   a. True
   b. False

9. Students must take a 30 minute break after working how many consecutive hours:
   a. 3
   b. 4
   c. 6
   d. 5

10. Students must submit their timesheets on time, however late timesheets will be processed as necessary:
    a. True
    b. False

Name:______________________________
Student ID:__________________________
Date:_______________________________