

Dear Wor-Wic Student:

In order to fulfill your requirements for graduation, you must complete an Application for Graduation form and the General Education Assessment (GEA) before being awarded your Associate's Degree. The GEA is only offered on specific dates during the year. It is your responsibility to arrange your schedule to participate on one of these assessment dates. **There are no additional make-up dates.** You must pre-register at least one week prior to the date you select for the assessment; however, seating is limited for each session, so register early to ensure your first choice.

Registration for the assessment is completed online at:

<http://www.worwic.edu/gea>

The Application for Graduation can be accessed online at:

<http://www.worwic.edu/StudentServices/StudentForms.aspx>

Computer centers are available for registration purposes in all buildings on the Wor-Wic campus (except Jordan Center) if you do not have access to a personal computer.

All assessment sessions take place in the Workforce Development Center (WDC), room 103. **Arrive 30 minutes prior to the assessment time for check-in and seating.** You must have a photo ID with you for check-in.

The dates for the 2011-2012 assessments are as follows:

Day	Date	Assessment Time	Check-in Time
Thursday	February 23, 2012	6:00-7:30 PM	5:30 PM
Friday	February 24, 2012	9:00-10:30 AM	8:30 AM
Wednesday	April 11, 2012	6:00-7:30 PM	5:30 PM
Friday	April 13, 2012	9:00-10:30 AM	8:30 AM
Saturday	April 14, 2012	9:00-10:30 AM	8:30 AM
Friday	June 8, 2012	9:00-10:30 AM	8:30 AM

Note: No late arrivals will be permitted to enter the assessment session after the start time due to standardized assessment protocols.

Prospective graduates who have already earned a prior college degree are exempt from the general education assessment. You must have proof of your degree (official transcripts demonstrating degree conferral) on file with the registrar's office. If you believe you are exempt, check your degree audit on the Student Portal Campus Café, under the "Testing" section, for the word "WAV" for the General Education Assessment or contact the Registrar's office at 410-334-2907.

If you have any questions or concerns about the general education assessment, please contact your advisor. Thank you for your cooperation in this matter and, as always, Wor-Wic remains ready to support your educational goals.

Sincerely,
Your Student Services Staff