



Are you in step for the Commencement Ceremony May 8, 2012?

- *Step 1: Confer with advisor to determine eligibility.*
- *Step 2: Fill out the Wor-Wic Community College Application for Graduation Form and return to the Registrar's Office in AAB 109 C.*
- *Step 3: Associate degree students only! Register for the general education assessment (GEA) online at www.worwic.edu/gea.*
- *Step 4: Associate degree students only! Take the GEA on one of the following dates:*

*February 23 6:00 p.m. April 11 6:00 p.m. April 14 9:00 a.m.
February 24 9:00 a.m. April 13 9:00 a.m.*

Testing will be conducted in WDC 103. Please arrive 30 minutes prior to exam time.

- *Step 5: Students completing graduation requirements in the summer can participate in commencement if they have nine or less credits remaining, have pre-registered for their remaining course work needed in Summer I and/or Summer II by April 20, 2012, and have met all other graduation requirements prior to the ceremony.*
- *Step 6: Student cap and gowns are available in the bookstore for sale now. Shop early for best size selection and time to special order a gown if needed.*

Prices:

***Cap, gown and tassel: \$38.10 w/tax.
Tassel: \$4.22 w/tax.***

- *Step 7: December 2011 graduates who attend the commencement ceremony are asked to please return the diploma cover (given to you during the ceremony) to the kiosk in the Civic Center foyer before leaving.*
- *Step 8: Commencement announcements will be available after April 2, 2012. Graduates may pick up their five free announcements from the receptionist in AAB. Additional announcements will be on sale in the cashier's office in sets of 10 for \$6.00.*
- *Step 9: For details of photographer's services during graduation see the attached Northeast Photos' flyer. Note: Wor-Wic assumes no responsibility for the quality and service of the photographer.*

Priority deadline for participating in commencement and inclusion in the program is April 20, 2012.