

? What information can I access on the Financial Aid Portal (FAM)?

Students can do the following:

- View their Student Information.
- Access their financial aid award information.
- View a list of missing documents or information that the Financial Aid Office needs from the student.
- Upload document attachments.

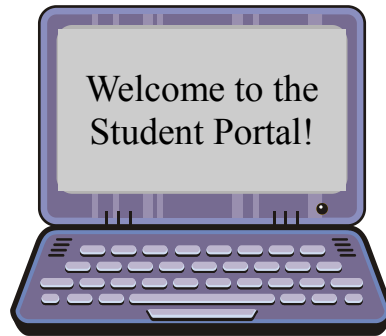
? How do I obtain my login information for the Student Information System?

You will receive your “universal” User Name and Password via U.S. Mail just prior to the beginning of your first semester at Wor-Wic. If you misplace it or never receive it, please contact the Student Development office at 410-334-2893 or stop by AAB 110 Monday-Friday, 8:00 a.m.-4:00 p.m.

Additional questions about the Student Portal may be directed to the Student Development Office at 410-334-2893. If you have a technical/outage issue, please contact the Computer Services department at 410-334-2870.

It is the policy of Wor-Wic Community College not to discriminate on the basis of age, gender, race, color, religion, national origin, marital status, sexual orientation or disability in the admission and treatment of students, access to educational programs and activities, and terms and conditions or employment.

Getting to Know the Student Portal



Helpful Hints & Answers to Frequently Asked Questions

32000 Campus Drive
Salisbury, MD 21804



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You may locate the **Student Portal** by doing either of the following:

1. Go to www.worwic.edu; Under *Quick Links*, click on *Student Portal*.
2. Go directly to the Portal by typing this address in your web browser:
<https://www.worwic.edu/StudentInformationPortal.aspx>

❓ **What kind of information should I be able to access?**

- In the **Student Information System: Search for available courses** - View available credit courses.

Registration - Register for credit classes or modify your current schedule (*if eligible - see eligibility requirements at right).

Schedule/Grades Inquiry - Print a copy of your schedule or view your final grades.

Student Billing - View your bill and make a credit card payment for credit courses.

Transcript - View/print your unofficial transcript.

- In the **Financial Aid Inquiry System: Manage your financial aid**; upload documents.

❓ **How do I find out who my advisor is?**

1. Log into the Student Information System.
2. Click on the Transcript/Grades tab.
3. Your advisor's name will appear in the upper left corner of your unofficial transcript.

For contact information, please refer to the *Directory* located under *Quick Links*. To change your major or request a new advisor, contact the Admissions Office at (410) 334-2895.

❓ **Which students may NOT register online and must see their advisor?**

Students are encouraged to meet with their advisor prior to online registration to discuss their educational and career paths.

Please note the following restrictions regarding online registration:

You are eligible to register online if you:

- Have more than 15 credits and a 2.00 GPA.

You are not eligible to register online and *must see an advisor* if you:

- Are a new student,
- Have less than 15 credits or less than a 2.00 GPA,
- Are currently in high school,
- Are on academic probation or require a suspension conference,
- Are missing prerequisites, or
- Need permission of the department head.

Helpful information regarding online credit registration:

Follow the instructions as described in the *Student Information System User's Guide*, which is located on the Student Portal menu page. This tutorial includes step-by-step instructions, including screen shots taken straight from the system that will help guide you along.

- Go to *Quick Links*
- Click on *Student Portal*
- Tutorials are listed under *Guides and Tutorials*.

Start Here...

Go Anywhere!

❓ **When do I have to pay for my classes online and do you accept credit cards?**

You will need to pay your tuition bill by the deadline that has been assigned to the semester or session for which you are registering. Yes, we accept Visa, Mastercard & Discover. If you are paying by credit card, you can pay online at the time you are registering if you choose. Click on the *Payments* tab when you are logged into the Student Information System and follow the steps. Online credit card payments are managed by PayPal.