Constitution
American Society for Quality
Student Branch

Article I

Name

This organization shall be known as the American Society for Quality Wor-Wic Community College Student Branch.

Background

The American Society for Quality (ASQ) is a local affiliate of a national organization. There are approximately 140 active members who attend the Salisbury Maryland Branch representing local employers and companies ranging from Dupont in Delaware to NASA in Wallops Island Virginia. Nationally, there are over 140,000 ASQ members. Students studying technology subjects at Wor-Wic selected this affiliation since it affords them opportunities for scholarships, professional publications, certifications, seminars and career opportunities founded on professional affiliation.

Article II

Purpose

The purpose of the ASQ Wor-Wic Student Branch shall be to supplement student education and experiences:

1. For Wor-Wic Community College students, in good standing, who have occupational objectives in Technology Fields where opportunities for a career in quality are realistic.

2. For Wor-Wic Community College students in good standing, who choose to be involved in a voluntary, student-driven association in order to receive leadership experiences that develop skills essential to a career in the field of quality.

3. For the maintenance of a high professional standing among students who seek a career in the field of quality and the advancement of that field.
4. For enlightenment of students concerning career opportunities in quality and related occupations.

Article III

Objectives

1. To promote student career awareness among students.
2. To promote interaction with technicians and professionals employed in the field of quality in the local employment market.
3. To sponsor out of class experiences related to the field of quality which complement in class experiences.
4. To promote student leadership.
5. To allow student involvement in a professional organization advancing the field of quality.

Article IV

Membership

Section I. Student Membership: The student membership of ASQ shall be open to credit students in good standing at Wor-Wic Community College who have an interest in the technology issues or careers.

Section II. One faculty member from the Technology Department shall be the Advisor and will be a non-voting member of the organization.

Section III. A Wor-Wic faculty member who is a member of the American Society for Quality shall be identified as the Counselor for the Branch
Article V

Rights

ASQ student members may participate in meetings and may vote for officers (Chair, Vice Chair and Secretary).

Advisor Rights

The Advisor shall have the right to be fully informed and involved in all ASQ student Branch activities. The Advisor shall have the right to veto ASQ student Branch initiatives or resolutions in the event student members overstep reasonable boundaries. This is to protect the integrity of Wor-Wic Community College and the ASQ.

Article VI

Officers

Section I. A. Chair
B. Vice Chair
C. Secretary

Section II. Eligibility

A. Officers must be currently enrolled students at Wor-Wic Community College (with the exceptions of the Advisor and the Counselor).
B. All officers must be students in “good standing.”

Section III. Term of Office

A. Officers will serve two year terms. Officers who do not perform the functions of their office may be replaced at the discretion of the Advisor.
B. If an officer’s grade point average shall fall below 2.0, the officers may be replaced at the discretion of the Advisor.

Section IV. Elections
A. Officers are nominated from the floor at the first meeting after September 1st every other year.

B. Officers are elected using parliamentary procedure. Nominations do not need a second and must be voted on with out discussion.

C. In the event offices are not filled the Advisor may appoint a willing student who is a member in good standing.

Article VII

Meetings

1. There will be at least two meetings each year.
2. At the first meeting each year a program of work will be developed and approved by the Executive Board.
3. Business will be conducted by majority vote of members present.

Article VIII

Duties and Responsibilities

Section 1. The Chair
The Chair shall preside over all meetings and distribute an agenda at least 1 week prior to the meetings. The President will represent the ASQ Student Chapter as required.

Section 2. The Vice Chair
The Vice Chair shall develop a budget subject to the approval of the Branch Executive Committee and will represent the ASQ Branch at Wor-Wic SGA meetings

Section 3. The Secretary
The Secretary will be responsible for all communication and to distribute an annual report of funds received and disbursed. Minutes will be filed for all meetings at the Technology Department and will receive a report of attendance.

Section 4. The Advisor
A. The Advisor shall maintain financial records of the Chapter.
B. Check Requests will be completed by the Advisor and co-signed by the Wor-Wic Occupational Dean.
C. A report of expenditures will be presented to the Membership by the Advisor twice each year including income, expenditures and current balance.
D. An annual report of the ASQ Student Chapter will be presented to the membership each year by the Advisor including a list of guest speakers, meetings, activities and conferences attended.

Section 5. The Counselor
A. The Branch Counselor shall keep the sponsoring ASQ section and the ASQ regional Director advised of Branch activities.

Section 6. The Chair, Vice Chair, Secretary, Counselor and Advisor shall comprise the Branch Executive Committee.
A. Action of the Branch Executive Committee shall be determined by majority vote of those members present.
B. Notices of all meetings of the Branch Executive Committee shall be given to all members of the Committee.

Article IX

Amendments

The Constitution may be amended by the following procedures:

1. With a fifteen day prior notice of the date for a vote, this constitution may be amended subject to the approval of the Wor-Wic Community College Board of Trustees. All constitution and By-law amendments Must be in writing and are subject to Parliamentary procedures.
requiring a motion, second, discussion and a voice vote counted and recorded by the Secretary.

Article X

Ratification

This constitution will stand ratified upon approval by the Wor-Wic Community College Board of Trustees.

Article XI

By-Laws

1. Income received by the ASQ Student Chapter will be deposited in the Wor-Wic Community College Business Office.

2. The ASQ Student Chapter will be represented at Wor-Wic Community College SGA meetings by the Vice President.

3. An annual Program of work shall be published and approved at the first meeting after September 1 each year.

4. The names of officers and the faculty advisor shall be submitted to the Wor-Wic SGA annually.

5. Receipt of funds and disbursement shall be reported annually.

6. No member, officer or Advisor may benefit or have any interest in student funds, contracts or purchases.

7. The budget status will be reported to the SGA twice each year.

8. The ASQ Student Chapter shall fund club specific activities without requesting SGA funds.
9. All funds raised by the ASQ Student Chapter will be deposited in the club account established by the College.

10. The ASQ Student Chapter faculty Advisor and the Occupational Dean will sign all check or purchase requests.

11. The ASQ Student Chapter will adhere to the College’s nondiscrimination policy at all times.