THE ARTS CLUB CONSTITUTION

Article

Name

This organization, formerly known as the Literary Club, shall be known as The Arts Club of Wor-Wic Community College.

Article II

Purpose and Objectives

Purpose: To promote the cultural arts, such as drama, writing, music, art, and photography, at Wor-Wic.

Objectives:

1. To promote student awareness of the arts and how they affect our daily lives.

2. To provide funding through various fund raising endeavors to support and encourage students to become involved in the cultural arts.

3. To assist in funding and promoting various on-campus cultural events and lectures which will be open to all students, alumni, employees, and friends of Wor-Wic. Some of these events will also be open to the general public.

4. To assist in funding the annual student creative arts journal, Echoes and Visions.

5. To provide a student representative to all Student Government Association meetings.

Article III

Membership

1. Membership is open to Wor-Wic students, alumni, and employees.

2. The Arts Club shall be governed by the majority vote of all members present.

3. All members may participate in meetings of the Arts Club and may vote for elected members of the Executive Board (president, vice-president, secretary, and treasurer).

4. The Arts Club will have two faculty advisors.
Article IV

Executive Board

1. The Executive Board shall consist of the following:

   President
   Vice-President
   Secretary
   Treasurer

2. Eligibility

   a. Members of the Executive Board must be currently enrolled students at WWCC.
   b. All members of the Executive Board must maintain an overall grade point average of 3.0 or above.

3. Term of Office

   a. Officers shall serve a term of one year beginning at the first meeting in September and terminating at the end of August of the following year.
   b. Students appointed by the Executive Board to replace Executive Board members shall serve the remainder of the unexpired term.

4. Election of Officers

   The Executive Board will be voted for by the members at large.

5. Dereliction of Duties

   Dereliction of duties shall be subject to review for possible dismissal by the Executive Board.

6. Vacancies

   In case of vacancy within the term of office of the president, the vice-president shall assume the duties of the president until the next general election of the officers of the club. In case of a vacancy of the other offices, an election will be held at the next regular meeting of the club.

7. Committees

   All committees and sub-committees should be formed from members of the club on a volunteer basis. However, club officers have the right to appoint club members when such action is necessary.
Article V

Duties and Responsibilities

1. The President
   a. Preside at all regular meetings of the Arts Club and its Executive Board.
   b. Prepare an agenda for each meeting, with input from the Executive Board.
   c. Call special meetings when necessary.
   d. Oversee the ratification of the current fiscal budget.
   e. Monitor the implementation of the current fiscal budget.
   f. Oversee the development of a budget for the following fiscal year.
   g. Represent the organization and/or designate a representative at all appropriate college, community, state, and federal functions.
   h. Have equal power with the club’s advisors and treasurer to sign all purchase requisitions.

2. Vice-President
   a. Assume all powers and responsibilities of the President in her/her absence.
   b. Assume the office of President in the event the President resigns or is removed from office.
   c. Be responsible for all Arts Club publications and publicity distributed to students.

3. Secretary
   a. Maintain the official minutes of each meeting and distribute minutes to members prior to each meeting.
   b. Maintain all correspondence of the Arts Club.
   c. Keep accurate attendance records of all members.
   d. Maintain current and accurate records of motions, minutes, attendance, amendments to the constitution, committee minutes, etc. of the Arts Club.
Records shall be available for access by all members and maintained at the faculty advisor’s office.

e. Maintain a scrapbook of all the club’s activities through photographs, news clippings, flyers, correspondence, etc.

f. Plan bulletin board displays with other officers and members.

4. Treasurer

a. Maintain all financial records of the Arts Club.

b. Report the following at each meeting:

1. previous balance  
2. expenditures  
3. income  
4. balance on hand

c. Assist the President and advisors in developing a budget for the next fiscal year.

Article VI

Meetings

1. Any member of the Executive Board can request a special meeting with at least 72 hours prior notice.

2. General meetings will be held once a month on a date voted most convenient by current members. Additional meetings may be called as needed.

3. All voting at general meetings will be by a simple majority of those members present and voting.

Article VII

Amendments

1. The Constitution and By Laws may be amended by majority approval of the Executive Board provided all changes have been brought before the club members. A vote on such changes would be considered standard practice, however not necessary.

2. Approval by the Wor-Wic Board of Trustees
Article VIII

Advisors

The advisors of the Arts Club shall have the following responsibilities:

1. to represent the club to the faculty, staff, and administration
2. to attend general and executive meetings
3. to support student ideas and help plan and implement activities
4. to have the power to sign all purchase requisitions

Article IX

Ratification

This constitution will stand ratified upon approval by the Wor-Wic Board of Trustees.

By Laws

1. There will be no monetary membership fees. Funds will be raised through fund raising endeavors by members and through the Student Government Association.
2. General members must maintain an overall 2.0 grade point average.
3. The annual budget will be established by the Executive Board with the approval of the members at large.
4. Monies received will be used:
   a. To help defray the publication cost of Echoes and Visions
   b. To sponsor a reading and reception night for Echoes and Visions
   c. To assist in funding a bus trip to a play in Washington, Baltimore, etc.
   d. To sponsor an annual Talent Show
   e. To maintain seed money for the Dessert Theatre and other dramatic performances
   f. To fund guest speakers for cultural arts events
5. Fund raising activities will include an annual Book and Bake Sale, ticket sales for cultural arts events at Wor-Wic, pizza sales, flea markets, raffles, etc.