Article I - NAME
The club shall be known as the Wor-Wic Community College Criminal Justice Club.

Article II - PURPOSE
The purpose of the Criminal Justice Club (CJC) is as follows:
- Provide Wor-Wic Community College students with information on the different career choices in the field of Criminal Justice;
- Provide opportunities for Criminal Justice students to network with each other and with those already employed in the field;
- Provide opportunities for members to discuss issues and current events that are directly related to Criminal Justice.

Article III - MEMBERSHIP
Membership is open to all students at Wor-Wic Community College who have enrolled in credit classes. There are two types of membership: general membership and voting membership. General membership allows members to attend meetings and participate in events. The requirements for students to obtain a voting membership are:
- Participate in at least 3 CJC meetings.
- Volunteer in at least one CJC event.

Non-voting club advisor.

Article IV – OFFICERS
The Executive Committee shall consist of the following: President, Vice President, Secretary, Treasurer, and faculty advisor. The Executive Committee shall help ensure that all duties of the Criminal Justice Club are carried out, as stated within this constitution, and create an incentive plan for the active membership.

The duties of the officers are as follows:

1. President
   a. Attends all regular and special meetings of the Criminal Justice Club membership and committees.
   b. Call special meetings when necessary.
   c. Monitor the current budget,
   d. Prepare a final report at the end of his/her term of the office that summarizes the finances and activities of the Criminal Justice Club.
   e. Represent the CJC at appropriate college and community functions.
   f. Prepare the agenda for the meetings
2. Vice President
   a. Assume the position and responsibilities of President in the absence of the President.
   b. Represent the CJC at appropriate college and community functions.
   c. Assist the President in planning the agenda as well as events for the CJC.

3. Secretary
   a. Maintain current and accurate records of motions and amendments to the constitution.
   b. Maintain official minutes of each meeting and distribute the minutes to the club members before each meeting.
   c. Represent the CJC at appropriate college and community functions.
   d. Maintain all correspondence (contact information) of the CJC.

4. Treasurer
   a. Maintain the financial records of the Criminal Justice Club.
   b. When any money is taken from the budget, he or she is to report at the meeting what the money was used for, how much was used, and announce the current budget.
   c. Is to be involved in handling anything relating to club finances.
   d. Represent the CJC at appropriate college and community functions.

5. Faculty Advisor
   a. The faculty advisor must be a full-time Criminal Justice faculty member at Wor-Wic Community College.
   b. The faculty advisor is to serve as a liaison between the students and the administrators.
   c. Is responsible for reserving a room for the meeting to take place.
   d. If the faculty advisor cannot be present at a meeting, he/she is responsible for finding another full-time Criminal Justice faculty member to stand in for him or her.
   e. A “simply majority” vote of the Executive Committee, with the approval of the faculty advisor, shall be necessary to pass any business which is referred to the Executive Committee. The faculty advisor has the right to be fully informed of and involved in all Criminal Justice Club sponsored functions. Furthermore, since this is a restricted democracy, the faculty advisor has the final veto power in CJC affairs, to be used only when members of the CJC overstep reasonable boundaries. This is to protect the integrity of Wor-Wic Community College and the CJC.

Officer Eligibility:
Members of the Executive Committee must be students currently enrolled in Wor-Wic Community College.

Election of Officers:
- At the end of each term the club members will be able to vote for the officers to represent the Criminal Justice Club.
- Anyone running for office must be nominated by fellow members.
- Potential candidates must file a notice with the committee by March 15.
- The Election will take place on the first Monday in April.
- In the event that a position could not be filled in the spring election, the committee shall fill the open position/s in the fall.
- The nominees must present themselves to the club members and explain why they want the position, why he/she thinks he/she is qualified for the responsibility of the position, and what they want to accomplish.

Terms of officers:
- Officers may serve a one year term in the same office beginning on May 1 and terminating on April 30 the following year.
- All officers must be re-elected for their position during officer elections.
- In the event that a position becomes vacant, appointment to the remaining position will be decided by the President. The appointed member will serve the remainder of the unexpired term.

Removal of Officers:
- Dereliction of duties shall be subject to review for possible dismissal by the Executive Committee. A vote of two-thirds by the Executive Committee (excluding the officer under review) shall be grounds for dismissal.

Article V – MEETINGS
- Meetings will be held between the months of September and May at a date and time that does not interfere with class dates and times.
- Meeting time and dates will be posted in GH and will also be announced to club members through club meetings, phone, and/or e-mail.
- Club members are guaranteed to have a two week notice of when, where, and what time a general meeting will be held.
- In the event that an additional meeting/s must be held, the president must be the one to call the meeting. Club members are guaranteed three school days notice.
- All members of the committee are encouraged to attend every meeting. All voting members must attend at least three general meetings.
- Any type of oppositions, suggestions, events, future meetings, and voting will be conducted at these meetings. Members must be present at the meetings in order to participate and cast his/her vote.

Article VI – AMENDMENTS
The following outlines the procedure for amending the constitution:

1. Any member may propose an amendment to the constitution.
2. A special meeting should be called to discuss the amendment/s.
3. A majority vote of attendees is required to approve the amendment/s.
4. Any amendment/s must be approved by Wor-Wic Community College Board of Trustees.
5. The secretary shall revise the constitution.

Adopted: ________________________________

Revised: ________________________________