Stay connected—did you know you could forward your student name@live.worwic.edu email account to your personal email account? Don’t miss important information again. Follow the instructions here to receive all your emails and important notifications in one convenient location.

Instructions to forward your student@live.worwic.edu email account to your personal account (e.g. joe.student@gmail.com):

1. Forwarding Live.worwic.edu Mail To Another Email Account

Forwarding all your Live@edu email to another email account is the easiest method of forwarding your email. To forward all your email to another account:

   a. Log in to your Live@edu email account
   b. From your Inbox, locate the "Settings” widget on the upper right-side of the screen.
   c. Select “Options” from the drop-down list.
   d. From the “Options” menu on the left-hand side of the screen, under “Accounts”, select “Forwarding”.
   e. Select the “Start forwarding” radio button.
      1. Enter your alternative email address under “Forward my mail to:”
      2. If you wish to keep copies of your messages in the Live@edu system, check the "Keep a copy of forwarded messages..." box.
      3. Click Save on the upper left portion of screen to start forwarding.