Admission Guidelines for Students Who Are Planning to Apply to the Nursing Program for Admission for Fall 2017 and Spring 2018 Semesters
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Abbreviations

ACT  American College Testing Assessment
ADN  Associate of Science Degree in Nursing
BSN  Bachelor of Science Degree in Nursing
CPN  Certificate of Proficiency in Practical Nursing
GPA  Grade Point Average
LPN  Licensed Practical Nurse
RN   Registered Nurse

Introduction

Thank you for your interest in the CPN and ADN programs offered by Wor-Wic Community College. We have compiled this booklet to help you understand the selection process and to guide you through the procedures you must follow to apply to these limited admission programs.

PLEASE READ THIS ENTIRE BOOKLET. IT IS YOUR RESPONSIBILITY TO MAKE SURE THAT ALL FORMS AND INFORMATION REQUIRED FOR ADMISSION ARE PROVIDED BY THE STATED DEADLINES.

Contact Information

If you have any questions, please write or call us at the following:

Admissions
Wor-Wic Community College
32000 Campus Drive
Salisbury, MD 21804
(410) 334-2895

Nursing Department
Administrative Associate
410-572-8700 or 410-572-8701
Department Chair
410-572-8702

Accreditation

Wor-Wic is a state-approved two-year college. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104, (267) 284-5000. The Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Commission on Recognition of Postsecondary Accreditation. Our nursing programs are approved by the Maryland Board of Nursing.
Costs

Prospective nursing students should see the college catalog for current tuition rates. In addition to tuition, other semester costs include registration fees, books, course fees, laboratory fees, uniforms and insurance. For information about financial aid, call our financial aid office at (410) 334-2905.

Eligibility for Licensure

§ 8-304. Applications for licenses
To apply for a license to practice registered nursing or licensed practical nursing, an applicant shall:
(1) Submit to a criminal history records check in accordance with § 8-303 of this subtitle;
(2) Submit to the Board:
   (i) An application on the form that the Board requires, including a current address;
   (ii) Written, verified evidence that the requirement of item (1) of this subsection is being met or has been met;
   (iii) Written, verified evidence of completion of the appropriate education requirements of § 8-302 of this subtitle; and
   (iv) Written, verified evidence satisfactory to the Board that the applicant's primary state of residence is Maryland or a state that is not a party state to the Nurse Multistate Licensure Compact set forth in Subtitle 7A of this title; and
(3) Pay to the Board the application fee set by the Board.

§ 8-305. Examinations -- Registered nurse or licensed practical nurse
(a) Right to examination. -- Except as otherwise provided in subsections (b) and (c) of this section, an applicant who otherwise qualifies for a license as a registered nurse or as a licensed practical nurse is entitled to be examined for that license as provided in this section.

(b) Party state to the Nurse Multistate Licensure Compact. -- An applicant whose primary state of residence is a party state to the Nurse Multistate Licensure Compact set forth in Subtitle 7A of this title, other than Maryland, is not entitled to be examined for a license as a registered nurse or licensed practical nurse in the State.

(c) Denial of right to examination. -- Subject to the hearing provisions of § 8-317 of this subtitle, the Board may deny the right to be examined for a license as a registered nurse or as a licensed practical nurse to any applicant who is found to have violated any provision of § 8-316 of this subtitle.

Any concerns regarding eligibility must be directed to the Maryland Board of Nursing (MBON) 410-585-1929.
Technical Standards

Certain physical, cognitive and functional abilities are essential for the delivery of safe, effective nursing care. These abilities are essential in the sense that they constitute core components of nursing practice, and there is a high probability that negative consequences will result for patient/clients under the care of nurses who fail to demonstrate these abilities. A program preparing students for the practice of nursing must adhere to standards for admission which incorporate these essential abilities into the education and evaluation of its students.

This statement of the Technical Standards of the nursing department at Wor-Wic Community College identifies the abilities deemed by the nursing department faculty to be essential to the practice of nursing. Reference material used in the development of these standards include the Maryland Nurse Practice Act, The Functional Abilities Essential for the Delivery of Safe, Effective Nursing Care (a descriptive research study conducted by the National Council of State Boards of Nursing), and Core Components and Competencies of Associate Degree in Nursing (ADN) graduates (developed by the Council of Associate Degree Nursing of the National League for Nursing). The Technical Standards are reflected in the nursing department program objectives and performance-based outcomes, which are the basis for teaching and evaluating all nursing students.

Consistent with its mission and philosophy, the Nursing Department at Wor-Wic Community College is committed to providing educational opportunities to students with disabilities. In accordance with the American Disabilities Act of 1990 and Section 504 of the Rehabilitation Act, the Nursing Department provides reasonable accommodations to otherwise qualified students with disabilities. The decision regarding appropriate accommodations will be based on the specifics of each case.

Students with disabilities who think they may require accommodation in meeting the Technical Standards of the Nursing Department should contact the college’s academic and disabilities counselor to discuss the process of identifying reasonable accommodations. Students should seek accommodation advisement as soon as possible so that a plan for accommodation can be in place at the beginning of the program. Applicants seeking admission to the nursing program who may have questions about the Technical Standards and appropriate reasonable accommodations are invited to discuss their questions with the college’s academic and disabilities counselor. Reasonable accommodations will be directed toward providing an equal educational opportunity for students with disabilities while adhering to the standards of nursing practice for all students.

Standards
The practice of nursing requires the following functional abilities with or without reasonable accommodations.

1. Visual acuity sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments.

   Examples of relevant activities:
   • Detect changes in skin color or condition
   • Discriminating between abnormal and normal color of body fluids or exudates.
• Collect data from recording equipment and measurement devices used in patient care
• Detect a fire in a patient area and initiate emergency action
• Draw up the correct quantity of medication into a syringe
• Read fine print, such as medication and equipment labeling

2. **Hearing ability** sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments.

**Examples of relevant activities:**
• Detect sounds related to bodily functions using a stethoscope
• Detect audible alarms within the frequency and volume ranges of the sounds generated by mechanical systems that monitor bodily functions
• Communicate clearly in telephone conversations
• Communicate effectively with patients, their families and with other members of the health care team

3. **Olfactory ability** sufficient to assess patients and to implement the nursing care plans that are developed from such assessments.

**Examples of relevant activities:**
• Detect foul odors of bodily fluids or spoiled foods
• Detect smoke from burning materials

4. **Tactile ability** sufficient to assess patients and to implement the nursing care plans that are developed from such assessments.

**Examples of relevant activities:**
• Detect changes in skin temperature
• Detect unsafe temperature levels in heat-producing devices used in patient care
• Detect anatomical abnormalities, such as subcutaneous crepitus, edema, or infiltrated intravenous fluid
• Palpate pulses

5. **Strength and mobility** sufficient to perform patient care activities and emergency procedures

**Examples of relevant activities:**
• Ability to independently lift and support a weight of at least 50 lbs.
• Safely transfer patients in and out of bed
• Safely ambulate patients
• Turn and position patients as needed to prevent complications due to bed rest
• Hang intravenous bags at the appropriate level
• Accurately read the volumes in body fluid collection devices hung below bed level
• Perform cardiopulmonary resuscitation
6. **Fine motor skills** sufficient to perform psychomotor skills integral to patient care

**Examples of relevant activities:**
- Safely disposes of needles in sharps containers
- Accurately place and maintain position of stethoscope for detecting sounds of bodily functions
- Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages to administer medications
- Safely manipulate technological equipment necessary for the monitoring, assessment or treatment of patient care conditions

7. **Physical endurance** sufficient to complete assigned periods of clinical practice

8. **Ability to communicate** sufficiently to teach others, explain procedures, interact effectively with others, and convey information in writing.

**Examples of relevant activities:**
- Ability to speak, comprehend, read and write English at a level that meets the need for accurate, clear, and effective communication.
- Ability to read, interpret, and communicate relevant data

9. **Emotional stability** to function effectively under stress and emergency situations, to adapt to changing situations, and to follow through on assigned patient care responsibilities and to withstand human suffering sufficient to maintain the therapeutic milieu at all times.

10. **Cognitive ability** to collect, analyze, and integrate information and knowledge to make clinical judgments and manage decisions that promote positive patient outcomes.

**Examples of relevant activities:**
- Analytical thinking sufficient to transfer knowledge from one situation to another and problem solve
- Ability to prioritize tasks to meet patient needs
- Ability to use long-term and short-term memory to provide safe, effective nursing care

*It is the policy of Wor-Wic Community College not to discriminate on the basis of age, gender, race, color, religion, national origin, marital status, sexual orientation, genetic information, gender identity, disability or any other characteristic protected by law in the admission and treatment of students, access to educational programs and activities, and terms and conditions of employment. Questions and complaints should be submitted to Wor-Wic’s Title IX coordinators and discrimination investigators. Complaints against students should be directed to Dr. Deirdra G. Johnson, director of retention and student success, BH 110D, djohnson@worwic.edu or (410) 334-2902. Complaints against employees should be directed to Karen Berkheimer, director of human resources, BH 107, kberkheimer@worwic.edu or (410) 334-2920. Complaints can be mailed to the attention of these individuals at Wor-Wic Community College, 32000 Campus Dr., Salisbury, MD 21804*
CPN Program

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Abbreviations

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<tr>
<td>LPN</td>
<td>Licensed Practical Nurse</td>
</tr>
<tr>
<td>RN</td>
<td>Registered Nurse</td>
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</table>
DESCRIPTION

The certificate program in practical nursing is designed to prepare graduates for jobs as licensed practical nurses (LPNs). Graduates who pass the examination in Maryland for licensure as LPNs can give nursing care under the direction of other health care providers in a variety of settings, such as hospitals and nursing homes. This program is approved as part of Maryland’s statewide LPN to ADN articulation agreement. The certificate program is based on concepts from the physical, biological and social sciences.

Graduates of the certificate program should be able to:
1. Provide individualized nursing care to clients experiencing self-care deficits;
2. Use a variety of communication skills to establish effective communication;
3. Provide basic self-care information to clients who require support to restore or maintain health and meet self-care needs;
4. Plan and organize their own assignments in a variety of settings to provide a safe, effective care environment; and
5. Be responsible for their own nursing practice within accepted ethical and legal parameters.

The certificate of practical nursing (CPN) program is the first step in the CPN-ADN career ladder. Students complete clinical experiences, in addition to studying nursing theory and general education subjects.

PRE-ADMISSION REQUIREMENTS

DUE TO THE LIMITED NUMBER OF SPACES AVAILABLE IN THE NURSING PROGRAMS, SATISFACTORY COMPLETION OF THE ADMISSION REQUIREMENTS DOES NOT GUARANTEE THAT YOU WILL BE ADMITTED INTO THE PROGRAM SINCE FINAL SELECTION IS ON A COMPETITIVE BASIS. Secondary preference is given to other Maryland residents, with third selection priority to out-of-state residents.

In order to be considered for admission into the CPN program in September, you must complete and the college must receive ALL of the following requirements by the first Friday in June by 4:30 p.m. In order to be considered for admission into the CPN program in January, you must complete and the college must receive ALL of the following requirements by the first Friday in October by 4:30 p.m.

TRANSFER ADMISSION REQUIREMENTS

A student who wishes to transfer to Wor-Wic Community College’s CPN program after they have completed a nursing course or courses in another nursing program must submit official transcripts for their prior nursing program(s) and may receive transfer credit from their prior nursing program if they were successfully progressing in that program. If a student is unsuccessful in a prior program or does not meet all of the college and program requirements, they may not transfer into our program, but must apply and compete as generic students for admission to the college’s CPN program and complete all required courses in the curriculum.
1. Complete both sides of our admission application and send it to the director of admissions.

2. Submit an official transcript from a U.S. state-accredited high school or program confirming receipt of a high school diploma or the equivalent and official college transcripts to the director of admissions. You can submit your application when you are a high school senior, but you must complete high school and the college must receive your final transcript no later than the first Friday in August by 4:30 p.m.

3. Proficiency examinations and transfer credit hours cannot equal more than 75 percent of the credit hours needed for a certificate of proficiency in practical nursing.
   a) High school or college courses in biology and chemistry are strongly recommended.
   b) Foreign students who want to be admitted as high school graduates or who want to transfer college credits into Wor-Wic must have their high school and college transcripts evaluated by an acceptable academic credential evaluation service, at their own expense. The registrar maintains a list of acceptable academic credential evaluation services.
   c) Students’ College Level Examination Program (CLEP) test scores will NOT be calculated in the grade point average (GPA) for acceptance into the nursing program.

4. A minimum of 25 percent of the required courses must be completed at Wor-Wic.

5. Take our diagnostic assessments if you have not successfully completed college-level English and Mathematics courses. If the assessments indicate that you need “Introduction to Writing” (ENG 086), “Basic Reading” (ENG 084), “College Reading” (ENG 095), “Basic Writing” (ENG 096) and/or “Prealgebra” (MTH 091), and/or “Elementary Algebra” (MTH 092) you must complete these courses with a grade of “C” or better.

6. Attendance at a nursing orientation session prior to application to the program is MANDATORY. Contact the Nursing Department for dates/times to reserve your seat.

7. Please note that students on academic probation or academic suspension are NOT eligible for acceptance into the nursing program.

8. Meet with a nursing faculty advisor to discuss the admission requirements and program options to determine the one that best suits your needs.

9. In order to be considered for admission, you must receive an acceptable score in one of the selection criteria listed below:

**GPA Admission Option**

This option may be for you if you have been out of school for a long time, if you have family responsibilities or work obligations, or if you prefer to concentrate on only a few courses at a time. **Courses must be completed in the order in which they are listed in the catalog in order to progress.**

a. If you want your admission to be based on your GPA, you must enter the GPA admission option and complete the pre-nursing courses. You must earn a grade of “C” or better in “Anatomy and Physiology I” (BIO 202), “Anatomy and Physiology II” (BIO 203), and “Elementary Statistics” (MTH 152), as well as an overall GPA of at least 2.00 in the pre-nursing courses. The GPA that is used for admission purposes is based only on the grades earned in the pre-nursing courses, regardless of whether they were completed at Wor-Wic or at another accredited college or university.
b. The pre-nursing courses and the remaining courses in this option are offered during the day and in the evening/weekend hours. “Evening” hours can begin as early as 1:00 p.m.

**Fall and Spring Admission**

**Pre-Nursing Courses**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>♦ BIO</td>
<td>202</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>♦* BIO</td>
<td>203</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>♦* ENG</td>
<td>101</td>
<td>Fundamentals of English I</td>
<td>3</td>
</tr>
<tr>
<td>♦* MTH</td>
<td>152</td>
<td>Elementary Statistics</td>
<td>3</td>
</tr>
<tr>
<td>♦ PSY</td>
<td>101</td>
<td>Introduction to Psychology</td>
<td>3</td>
</tr>
<tr>
<td>♦ SDV</td>
<td>100</td>
<td>Fundamentals of College Study</td>
<td>1</td>
</tr>
</tbody>
</table>

**18**

**Remaining Courses**

**Fall Semester (Fall Cohort) & Spring Semester (Spring Cohort)**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>* NUR</td>
<td>101</td>
<td>Nursing Fundamentals</td>
<td>6</td>
</tr>
<tr>
<td>* NUR</td>
<td>115</td>
<td>Introduction to Nursing Pharmacology</td>
<td>1.5</td>
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**7.5**

**Spring Semester (Fall Cohort) & Summer Sessions (Spring Cohort)**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tr>
<td>* NUR</td>
<td>110</td>
<td>Nursing in Society</td>
<td>.5</td>
</tr>
<tr>
<td>* NUR</td>
<td>111</td>
<td>Adult and Mental Health Nursing</td>
<td>6</td>
</tr>
</tbody>
</table>

**6.5**

**Summer Sessions (Fall Cohort) & Fall Semester (Spring Cohort)**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
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<tr>
<td>* NUR</td>
<td>121</td>
<td>Maternal-Child Nursing</td>
<td>6</td>
</tr>
<tr>
<td>♦* PSY</td>
<td>251</td>
<td>Human Growth and Development</td>
<td>3</td>
</tr>
</tbody>
</table>

**9**

**Total Credit Hours:** **41**

*This course has a prerequisite.

♦ This course can be taken before being accepted into the nursing program.

**ACT Admission Option**

This option may be for you if you are highly motivated and self-disciplined, if you have previous college credits or if you have only a few outside responsibilities. The nursing courses in this option are offered day or evening. ACT scores must be no older than 10 years and students must have a **minimum score of at least 18**. Courses must be completed in the order in which they are listed in the catalog in order to progress.

**Fall and Spring Admission**

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>* NUR</td>
<td>101</td>
<td>Nursing Fundamentals</td>
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<tr>
<td>* NUR</td>
<td>115</td>
<td>Introduction to Nursing Pharmacology</td>
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</tr>
<tr>
<td>♦ BIO</td>
<td>202</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>♦* MTH</td>
<td>152</td>
<td>Elementary Statistics</td>
<td>3</td>
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<tr>
<td>SDV</td>
<td>100</td>
<td>Fundamentals of College Study</td>
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**15.5**
Spring Semester (Fall Cohort) & Summer Session (Spring Cohort)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
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<tbody>
<tr>
<td>NUR 110</td>
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</tr>
<tr>
<td>NUR 111</td>
<td>6</td>
</tr>
<tr>
<td>BIO 203</td>
<td>4</td>
</tr>
<tr>
<td>ENG 101</td>
<td>3</td>
</tr>
<tr>
<td>PSY 101</td>
<td>3</td>
</tr>
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<td>16.5</td>
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Summer Session (Fall Cohort) & Fall Session (Spring Cohort)

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NUR 121</td>
<td>6</td>
</tr>
<tr>
<td>PSY 251</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>9</td>
</tr>
</tbody>
</table>

Total Credit Hours: 41

*This course has a prerequisite.
♦This course can be taken before being accepted into the nursing program.

ADMISSION PROCESS

1. Meet with a nursing faculty advisor and complete a program preference form and the nursing department admission statements.
2. Prospective CPN students are ranked by GPA or ACT scores according to their track preference identified on the student preference form. GPA and ACT scores are separately ranked from highest to lowest. If there is a tie in GPA or ACT scores and there are more qualified applicants than available spaces, the admission of CPN students is based on lottery selection. The top students become prospective students to be accepted into the CPN program. All other students on the list are numbered consecutively as alternates.
3. For Fall admission, the director of admissions will mail you a letter of acceptance or alternate status by the end of June. For Spring admission, the director of admissions will mail you a letter of acceptance or alternate status by the end of October. PROSPECTIVE STUDENTS WHO RECEIVE ALTERNATE STATUS AND ARE NOT ADMITTED MUST REAPPLY TO THE PROGRAM IF THEY WANT TO BE CONSIDERED FOR THE FOLLOWING YEAR.
4. If you are selected for admission you must submit an acceptance form by the date and time specified on your letter of acceptance for both the fall and spring admissions. Students selected into the nursing program(s) must also submit the results of a health examination performed by their primary health care provider at their own cost, copies of immunizations (PPD, Tetanus, MMR, Varicella, yearly flu), as well as proof of cardiopulmonary resuscitation certification for health care providers. The college is NOT PERMITTED to distribute health records once they are received by the Nursing Department, this includes returning them to the student.

DRUG TESTING AND BACKGROUND CHECKS

In accordance with the requirements of most of our clinical facilities, as well as recommendations of the National Council of State Boards of Nursing, background checks and drug screening are required by the clinical facilities. In addition, background checks are required by the Maryland Board of Nursing for purposes of licensure. You will have to complete more than one criminal background check during the course of your nursing
program. Each clinical facility sets its own standards for a background check and drug screening. Passing the background check is typically a condition of the clinical facility that must be satisfied before a student can be placed for an educational clinical experience. You will be asked by the clinical facility to pay the cost of the background check and drug screening. If you fail a clinical facility’s criminal background check or drug test, you may be unable to complete your course requirements. The college has no obligation to refund your tuition or fees, or to accommodate you in the event that you fail a background check or a drug test.
ADN Program

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Abbreviations

ACT American College Testing Assessment
ADN Associate of Science Degree in Nursing
BSN Bachelor of Science Degree in Nursing
CPN Certificate of Proficiency in Practical Nursing
GPA Grade Point Average
LPN Licensed Practical Nurse
RN Registered Nurse
DESCRIPTION

The associate of science degree program is for anyone who has completed a practical nursing program. This program is designed to prepare graduates for jobs as registered nurses (RNs). Graduates who pass the examination in Maryland for licensure as RNs can give nursing care in a variety of settings, where they may also provide direction to others in the technical aspects of nursing. The associate of science degree program builds on the foundation of the practical nursing program. This program is approved as part of Maryland's statewide RN to BSN articulation agreement. After you successfully complete the ADN program, you can take the licensure examination to become a RN.

Graduates of the associate degree program should be able to:
1. Provide individualized nursing care to clients experiencing self-care deficits;
2. Use a variety of communication skills and techniques to establish and maintain effective communication;
3. Implement individualized teaching plans for clients who need information or support to promote, maintain or restore health;
4. Manage nursing care for a group of clients with common/complex, well-defined health problems in a variety of settings; and
5. Practice nursing within accepted ethical and legal parameters.

Graduates are granted up to 70 non-nursing credit hours for their Wor-Wic course work when they enroll in one of the BSN programs in the University of Maryland system. Individuals with an active unencumbered Maryland or Compact RN license are awarded a minimum of 30 upper division nursing credits.

PRE-ADMISSION REQUIREMENTS

DUE TO THE LIMITED NUMBER OF SPACES AVAILABLE IN THE NURSING PROGRAMS, SATISFACTORY COMPLETION OF THE ADMISSION REQUIREMENTS DOES NOT GUARANTEE THAT YOU WILL BE ADMITTED INTO THE PROGRAM SINCE FINAL SELECTION IS ON A COMPETITIVE BASIS. PREFERENCE FOR PLACEMENT IN THE ADN PROGRAM IS GIVEN TO STUDENTS WHO ARE DIRECTLY PROGRESSING FROM THE COLLEGE’S CPN PROGRAM. Preference is given to residents of Worcester, Wicomico and Somerset counties. Secondary preference is given to other Maryland residents, with third selection priority to out-of-state residents.

If you are not proceeding directly from Wor-Wic’s CPN program into the ADN program and want to be considered for admission into our ADN program in September, you must complete and the college must receive ALL of the following requirements by the first Friday in June by 4:30 p.m. If you want to be considered for admission into our ADN program in January, you must complete and the college must receive ALL of the following requirements by the first Friday in October by 4:30 p.m. Prospective transfer or previous Wor-Wic CPN nursing students applying for the ADN program are ranked by GPA scores ONLY. If there is a tie in GPA scores and there are more qualified applicants than available spaces, the admission of ADN students is based on lottery selection.

1. Complete both sides of our admission application and send it to the director of admissions.
2. Submit an **official** transcript from a U.S. state accredited high school or program confirming receipt of a high school diploma or the equivalent and **official** transcripts from your practical nursing program and/or college transcripts to the director of admissions.
   a) A high school or college chemistry course is strongly recommended.
   b) Foreign students who want to be admitted as high school graduates or who want to transfer college credits into Wor-Wic **must** have their high school and college transcripts evaluated by an acceptable academic credential evaluation service, at their own expense. The registrar maintains a list of acceptable academic credential evaluation services.

3. Take our mathematics diagnostic assessment. If the assessment indicates that you need “Elementary Algebra” (MTH 092), you **must** complete this course with a grade of “C” or better.

4. Complete all of the courses required in Wor-Wic’s CPN program.

5. Your admission will be based on your GPA. You must have a GPA of at least 2.00 in the pre-nursing courses and a grade of “C” or better in the two biology courses, “Anatomy and Physiology I” (BIO 202), “Anatomy and Physiology II” (BIO 203), and “Elementary Statistics” (MTH 152). The GPA that is used for admission purposes is based **only** on the grades earned in the pre-nursing courses, regardless of whether they were completed at Wor-Wic or at another accredited college or university.

6. Please note that students on academic probation or academic suspension are **not** eligible for acceptance into the program.

**Direct Progression from CPN Program**

Students currently enrolled in Wor-Wic’s CPN program, can proceed directly into the ADN program if they complete **all** of the following requirements by the **first Friday in June by 4:30 p.m.** for fall admission or **the first Friday in October by 4:30 p.m.** for spring admission.

1. Students who are enrolled in the daytime and evening CPN sections will complete a Program Preference Form stipulating their preference for daytime or evening classes for direct progression to the ADN program. All students directly progressing will be ranked according to their grade point average of the prerequisite courses. Due to the limited number of seats in the daytime and evening sections, students may not be granted their preferred selection; however, they will be offered a seat in an alternative section.

2. Maintain a GPA of 2.00 or higher and a grade of “C” or better in all the nursing, biology, and mathematics courses in the CPN program.

3. Complete all CPN program and college graduation requirements.
Transfer and Proficiency Requirements

If you graduated from a practical nursing program at a regionally accredited degree-granting institution, you can receive credit for the courses you completed. The determination of transfer credit is made by the registrar after a review of your official transcripts. ALL nursing courses must be officially documented through transfer credit, passing proficiency examinations or having an active unencumbered Maryland or compact LPN license.

If you graduated from a non-collegiate practical nursing program, you must pass proficiency examinations in ALL of the nursing courses in order to receive college credit for your practical nursing education or have an active unencumbered Maryland or compact LPN license.

If you graduated from a practical nursing program approved under the terms of Maryland’s statewide LPN to ADN articulation model, and you have successfully passed the NCLEX-PN in Maryland or in one the compact licensure states, you do not need to take proficiency exams. You can receive credit for ALL of the nursing courses in Wor-Wic’s CPN program without being tested AFTER successfully completing a “bridge” or transition course.

You can also earn credit through proficiency examinations and standardized testing programs such as the College Level Examination Program (CLEP) or the Advanced Placement Test. Students’ College Level Examination Program (CLEP) test scores will NOT be calculated in the grade point average (GPA) for acceptance into the nursing program. General information about these tests can be obtained by calling the associate registrar’s office at (410) 572-8712.

Students who have begun an RN program at another institution(s) and are not eligible for continuation or readmission, whether ADN, diploma or BSN, will not be admitted to the Wor-Wic Community College associate of science degree in nursing program. All official transcripts must be submitted from programs previously attended. Failure to submit transcripts constitutes fraud and will result in dismissal from the college.

An associate degree is awarded to students who complete their specific program requirements as well as the following college criteria:
1. A minimum of 15 credits completed at Wor-Wic
2. A general education competency assessment (unless exempt)
3. An Application for Graduation to receive a diploma

Associate Degree Program Requirements

| ♦ BIO  | 202 | Anatomy and Physiology I | 4 |
| ♦ * BIO | 203 | Anatomy and Physiology II | 4 |
| ♦ * ENG | 101 | Fundamentals of English I | 3 |
| ♦ * MTH | 152 | Elementary Statistics | 3 |
| ♦ PSY | 101 | Introduction to Psychology | 3 |
| ♦ * PSY | 251 | Human Growth and Development | 3 |
| ♦ SDV | 100 | Fundamentals of College Study | 1 |

21
Total credits awarded for CPN and/or LPN or an active unencumbered Maryland or compact LPN license

Total CPN/LPN Credit Hours: 20

Total CPN & ADN Credit Hours: 41

Fall and Spring Admission

Fall Semester (Fall Cohort) & Spring Semester (Spring Cohort)

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Course Name</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5</td>
<td>Advanced Nursing Pharmacology</td>
<td>NUR 216</td>
</tr>
<tr>
<td>7</td>
<td>Advanced Nursing I and Community Health</td>
<td>NUR 222</td>
</tr>
<tr>
<td>.5</td>
<td>Issues in Nursing</td>
<td>NUR 255</td>
</tr>
<tr>
<td>4</td>
<td>Microbiology</td>
<td>BIO 220</td>
</tr>
<tr>
<td>3</td>
<td>Fundamentals of English II</td>
<td>ENG 151</td>
</tr>
</tbody>
</table>

Spring Semester (Fall Cohort) & Summer Sessions (Spring Cohort)

<table>
<thead>
<tr>
<th>Credit Hours</th>
<th>Course Name</th>
<th>Course Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Advanced Nursing II and Leadership/Management</td>
<td>NUR 223</td>
</tr>
<tr>
<td>3</td>
<td>Introduction to Sociology</td>
<td>SOC 101</td>
</tr>
<tr>
<td>3</td>
<td>Fundamentals of Oral Communication</td>
<td>SPH 101</td>
</tr>
</tbody>
</table>

Total Credit Hours: 29

Total CPN & ADN Credit Hours: 70

*This course has a prerequisite.
♦This course can be taken before being accepted into the nursing program.

ADMISSION PROCESS

1. Meet with the nursing department chair to complete a program preference form and the nursing department admission statements.
2. Prospective ADN students are ranked by GPA according to their preference identified on the student preference form. GPA are ranked from highest to lowest. If there is a tie in GPA and there are more qualified applicants than available spaces, the admission of ADN students is based on lottery selection. The Direct Progression students are students to be accepted into the ADN program, all other students on the list are numbered consecutively as alternates.
3. By the end of June, the director of admissions will mail you a letter of acceptance or alternate status for the fall admission and by the end of October for the spring admission. PROSPECTIVE STUDENTS WHO RECEIVE ALTERNATE STATUS AND ARE NOT ADMITTED MUST REAPPLY TO THE PROGRAM IF THEY WANT TO BE CONSIDERED FOR THE FOLLOWING YEAR.
4. If you are selected for admission you must submit an acceptance form by the date and time specified on your letter of acceptance for both the fall and spring admissions. Students selected into the nursing program(s) must also submit the results of a health examination performed by their primary health care provider at their own cost, copies of immunizations (PPD, Tetanus, MMR, Varicella, yearly flu), as well as proof of cardiopulmonary resuscitation certification for health care providers. The college is NOT PERMITTED to distribute health records once they are received by the Nursing Department, this includes returning them to the student.
DRUG TESTING AND BACKGROUND CHECKS

In accordance with the requirements of most of our clinical facilities, as well as recommendations of the National Council of State Boards of Nursing, background checks and drug screening are required by the clinical facilities. In addition, background checks are required by the Maryland Board of Nursing for purposes of licensure. You will have to complete more than one criminal background check during the course of your nursing program. Each clinical facility sets its own standards for a background check and drug screening. Passing the background check is typically a condition of the clinical facility that must be satisfied before a student can be placed for an educational clinical experience. You will be asked by the clinical facility to pay the cost of the background check and drug screening. If you fail a clinical facility’s criminal background check or drug test, you may be unable to complete your course requirements. The college has no obligation to refund your tuition or fees, or to accommodate you in the event that you fail a background check or a drug test.

August 2016