CMJ104: CRIMINAL LAW
FALL 2016

1. Instructor Information:

Assistant Professor Edmond J. K. O'Brien

Office Location: Guerrieri Hall, Room 202C

Office Phone Number: 410-572-8757

Office Hours: Monday: 10:30 A.M. – 11:30 A.M.
5:30 P.M. – 6:30 P.M.

Tuesday: 2:30 PM – 4:30 PM

Wednesday: 10:30 A.M. – 11:30 A.M.
5:30 P.M. – 6:30 P.M.

Thursday: 2:30 PM – 4:30 PM

Friday: 8:00 AM – 4:30 PM
By Appointment Only

College E-mail Address: eobrien@worwic.edu

2. Course Level: 100 – First Year

3. Course Title: CMJ104 Criminal Law

Section 1 Guerrieri Hall, Room 203
Monday and Wednesday: 9:00 A.M. – 10:30 A.M.

Section 2 Guerrieri Hall, Room 203
Monday: 6:30 P.M. – 9:45 P.M.

5. **Course Description:**

This course examines substantive criminal law as it is applied to local, state, and federal systems. Crimes as prosecuted in a court of law are examined. Court decisions are used to address various sources and types of criminal laws.

“Although better policing can not eliminate crime, the poor quality of police contributes to social disorder” – Sir Robert Peel (1822)

“It must be made clear as unambiguously as possible that education does count in police work. Good cops are well trained and educated.” – Egon Bittner (*The Functions of Police in Modern Society* (1970))

6. **Course Objectives, Assessment Goals, and Assessment Strategies:**

Upon the successful completion of this course, the student will be able to:

I. Describe the origin, development and classification of substantive criminal law in the United States. *(GEO #5, GEO #9)*
   A. Recognize the significance of the common law and its effect of the law of the United States.
   B. Distinguish between the violation of a state statute and the violation of a municipal ordinance.
   C. Explain the process by which a statute is declared constitutional or unconstitutional.
   D. Discuss and describe *ex post facto* laws.
   E. Interpret all possible criminal defenses.
   F. Compare and contrast common, tort law, criminal law, and civil law.
   G. Distinguish between substantive law and procedural law.
   H. Define case law.
   I. Locate relevant criminal statutes within the Maryland Criminal Laws Annotated.
   J. Discuss in detail the different bases for the insanity defense.

II. Identify types of crimes, their classifications, and components. *(GEO #1)*
   A. Distinguish between person crimes and property crimes.
   B. Define crimes including assault, battery, murder, manslaughter, rape, sex offenses, theft, robbery, burglary, arson, forgery, kidnapping,
extortion, bribery, disorderly conduct, disturbance of the peace, harassment, stalking, domestic violence, and trespass.

C. Define felony and misdemeanor.
D. Apply the proper legal definition to selected behavioral descriptions of offenses.
E. Distinguish among the degrees of murder.
F. Distinguish among the degrees of rape.
G. Distinguish among the degrees of sex offenses.
H. Distinguish among the degrees of robbery.
I. Distinguish among the degrees of escape.

III. Define the various elements of specified crimes. (GEO #2)
A. Recite elements for all major crimes.
B. Differentiate between a misdemeanor offense and a felony offense within the same criminal offense, i.e., assault, burglary, theft, malicious burning, sex offenses.
C. Define and recognize examples of crimes affecting the judicial process.

IV. Identify Maryland criminal laws applicable to a given crime scenario. (GEO #3, GEO #4)
A. Describe both felony and misdemeanor major crimes in Maryland.
B. Examine factual situations and indicate what lesser offenses may apply.
C. Differentiate between a police officer’s right to make an arrest in various misdemeanor and felony situations.
D. Identify parties to an offense and crimes committed.
E. Given a scenario, identify the facts in the scenario which support each of the elements of the crimes committed.

All assessment strategies will be through the use of test questions, written and electronic research assignments.

**General Education Objectives addressed by this course:**

**GEO 1**: Express ideas effectively through written text.

**GEO 2**: Demonstrate a command of oral communication that is accurate, ethical, and audience-centered.

**GEO 3**: Analyze and/or evaluate texts within and across disciplines.

**GEO 4**: Apply critical analysis and reasoning skills to evaluate evidence and draw conclusions.

**GEO 5**: Access, evaluate, and appropriately use information and technology to accomplish tasks and communicate ideas.

**GEO 9**: Recognize ethical issues in a variety of settings and consider the consequences of alternative actions.
7. **Course content:**

Objectives from the Maryland Police Training Commission have been added where appropriate.

I. **Historical background of criminal law**  (Chapter 1)
   A. The nature of law
   B. Crimes defined
   C. Early development of criminal law
   D. Legal systems and the beginnings of common law
   E. Common law in the United States

II. **Fundamentals of criminal law**  (Chapter 2)
   A. Morality and the law
   B. Classification of crimes
   C. Enacting and interpreting statutes
   D. *Ex Post Facto* laws
   E. Status of municipal ordinances
   F. *Corpus Delicti*
   G. Lesser and greater included offenses

III. **Jurisdiction**  (Chapter 3)
   A. Introduction and definition
   B. Territorial aspects of jurisdiction
   C. Jurisdiction over the person
   D. Jurisdiction over the subject matter
   E. Juvenile court jurisdiction
   F. Concurrent and overlapping jurisdiction
   G. Venue and its relation to jurisdiction

IV. **The criminal act**  (Chapter 4)
   A. The criminal act in general
   B. Possession as an act
   C. Procuring as an act
   D. Status as an act
   E. Methods used to commit the act
   F. Crime by omission or negative act
   G. Causation
   H. Attempts
   I. Assaults distinguished from attempts
   J. Conspiracy
   K. Solicitation
   L. Parties to a crime and participation
   M. Vicarious liability
V. The mental element (Chapter 5)

A. Introduction
B. Intent
C. Mens rea
D. Recklessness
E. Negligence
F. The mental element in mala prohibita offenses

VI. Matters affecting criminal responsibility and affirmative offenses (Chapter 6)

A. Introduction
B. Insanity
C. Alibi
D. Intoxication
E. Immunity
F. Statute of limitations
G. Mistake of fact
H. Mistake of law
I. Entrapment
J. Consent
K. Duress
L. Necessity
M. Religious belief
N. Custom
O. Victim’s guilt
P. Selective enforcement
Q. Use of force as a defense
R. Double jeopardy
S. Crimes incidental to each other
T. Battered spouse syndrome as a defense

VII. Assault and related crimes (Chapter 7)

A. Introduction
B. Simple assault
C. Assault and battery
D. Statutory assault
E. Domestic violence
F. Assault on sports officials
G. Mayhem
H. Stalking and harassment
I. Hate crimes

VIII. Homicide (Chapter 8)

A. Introduction
B. Non-criminal homicide
C. Criminal homicide
D. Suicide
E. Assisted suicide

IX. Sex offenses and offenses to the family relationship (Chapter 9)

A. Introduction
B. Forcible rape
C. Sexual abuse, sexual assault, and sexual battery
D. Statutory rape
E. Seduction
F. Fornication and adultery
G. Incest
H. Abortion
I. Sodomy
J. Indecent Exposure
K. Obscenity
L. Prostitution and related offenses
M. Bigamy and polygamy
N. Sexual predator and sexual offender

X. Theft (Chapter 10)

A. Introduction
B. Larceny
C. Embezzlement
D. Obtaining property by fraudulent means
E. Receiving or concealing stolen property
F. Identity theft
G. Maryland theft laws

XI. Robbery (Chapter 11)

A. Introduction
B. Robbery
C. Modern robbery: Statutory modifications
D. Carjacking

XII. Burglary and related offenses (Chapter 12)

A. Introduction
B. Definition of burglary
C. Statutory modifications
D. Home invasion

XIII. Arson (Chapter 13)

A. Introduction
B. Arson
C. Statutory modifications of arson
D. Burning with intent to defraud an insurer

XIV. Forgery and related offenses. (Chapter 14)

A. Introduction
B. Forgery
C. Uttering
D. Making and uttering worthless checks
E. Counterfeiting
F. Maryland laws: Counterfeiting and related statutes
G. Maryland laws: Bad check offenses
H. Maryland laws: Credit card crimes

XV. False imprisonment, abduction, and kidnapping (Chapter 15)

A. Introduction
B. False imprisonment
C. Abduction
D. Kidnapping

XVI. Crimes involving narcotic drugs and alcoholic beverages. (Chapter 16)

A. Introduction: Narcotics legislation
B. Analysis of the Uniformed Controlled Substances Act
C. Acquisition, possession, and use of narcotic drugs
D. Crimes involving the use, sale, and manufacture of alcoholic beverages

XVII. Extortion, blackmail, and bribery. (Chapter 17)

A. Introduction
B. Extortion
C. Blackmail
D. Bribery
E. Other crimes chargeable against public officials

XVIII. Offenses by and against juveniles. (Chapter 18)

A. Introduction
B. Who is a Juvenile?
C. Makeup of the Juvenile Court System
D. Changing Philosophy
E. Juvenile Court Jurisdiction
F. Child Abuse and Neglect
G. Child Molestation
H. Battered Child Syndrome
I. Juveniles and the Internet
J. Assault on Schoolteachers
K. Vicarious Liability and Parental Responsibility
L. Imposition of the Death Penalty or Life Sentences on Juveniles
M. Future of the Juvenile Court System

XIX. Traffic Offenses. (Chapter 19)

A. Introduction
B. Moving and Nonmoving Violations: Signs and Signals
C. Territorial Application of Traffic Laws
D. Who Must Obey Traffic Laws?
E. Parking and Related Offenses
F. Speeding Offenses
G. Racing
H. Driving Under the Influence
I. Fleeing or Attempting to Elude a Law Enforcement Officer
J. Vehicular Homicide
K. Hit and Run
L. Doctrine of Lesser Included Offenses and Traffic Laws
M. Can There Be a Defense for Mala Prohibita Offenses?
N. Driving With A Suspended License
O. Criminal or Civil

XX. Crimes affecting the judicial process. (Chapter 20)

A. Introduction
B. Perjury
C. Subordination of perjury
D. Embracery
E. Escape, rescue, and prison break
F. Obstruction of justice
G. Criminal contempt

XXI. Crimes against public order. (Chapter 21)

A. Introduction
B. Unlawful, assembly, rout, and riot
C. Affray
D. Breach of the peace, disturbing the peace, and disorderly conduct
E. Nuisance
F. Malicious mischief, malicious destruction of property, vandalism, and criminal mischief
G. Trespass of real property
H. Vagrancy
I. False public alarm, false statements, and violation of privacy
J. Gambling and related offenses

XXII. While Collar and Commercial Crimes

A. Introduction
B. Organized Crime
C. While Collar and Commercial Crimes
D. Environmental Crimes
E. Insurance Fraud

8. **Class Schedule and Reading Assignments:**

<table>
<thead>
<tr>
<th>Week #1</th>
<th>Course Orientation, Chapters 1 &amp; 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week #2</td>
<td>Chapters 2, 3, &amp; 4</td>
</tr>
<tr>
<td>Week #3</td>
<td>Chapters 4, 5, &amp; 6</td>
</tr>
<tr>
<td>Week #4</td>
<td>Chapters 6 &amp; 7; Quiz #1 (Chaps. 1-5); Quiz #1 Critique; Chapter 7</td>
</tr>
<tr>
<td>Week #5</td>
<td>Chapters 7, 8, &amp; 9</td>
</tr>
<tr>
<td>Week #6</td>
<td>Chapters 9, 10, &amp; 11</td>
</tr>
<tr>
<td>Week #7</td>
<td>Chapters 11 &amp; 12, Quiz #2 (Chaps. 6-10), Quiz #2 Critique</td>
</tr>
<tr>
<td>Week #8</td>
<td>Mid-Term Exam (Chaps 1-10); Mid-Term Critique, Chapter 13</td>
</tr>
<tr>
<td>Week #9</td>
<td>Chapters 13, 14, &amp; 15</td>
</tr>
<tr>
<td>Week #10</td>
<td>Chapters 15, 16, &amp; 17; Quiz #3 (Chaps 11-15); Quiz #3 Critique</td>
</tr>
<tr>
<td>Week #11</td>
<td>Chapters 17 &amp; 18; Thanksgiving Break</td>
</tr>
<tr>
<td>Week #12</td>
<td>Chapters 18, 19, &amp; 20</td>
</tr>
<tr>
<td>Week #13</td>
<td>Chapter 21 &amp; 22, Quiz #4 16-21); Quiz #4 Critique, Projects Due</td>
</tr>
<tr>
<td>Week #14</td>
<td>Final Exam; CMJ 104-D01: Mon., Dec. 14, 2015, 9:00 AM to 11:00 AM; CMJ 104-D02: Mon. Dec. 14, 2015, 6:30 PM – 8:30 PM.</td>
</tr>
</tbody>
</table>
9. Requirement for evaluation and grading:

Two examinations (mid-term and final) and four quizzes will be given at appropriate intervals. Test questions will be based on the texts, Power Point presentations, and lecture material. The final examination is comprehensive and includes information covered throughout the semester. Exams are expected to be taken during their scheduled times.

Make-up Exams – Make-up exams and quizzes will only be permitted for legitimate reasons and must be taken within one week of the originally scheduled date. Students must contact the instructor in advance if unable to take a quiz or an exam. If not, the student will receive a zero for the exam or quiz. Final exams must be taken when scheduled because final grades must be submitted to the registrar within 24 hours.

Grading will be as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90% - 100%</td>
</tr>
<tr>
<td>B</td>
<td>80% – 89%</td>
</tr>
<tr>
<td>C</td>
<td>70% – 79%</td>
</tr>
<tr>
<td>D</td>
<td>60% – 69%</td>
</tr>
<tr>
<td>F</td>
<td>0% - 59%</td>
</tr>
</tbody>
</table>

Weighting will be as follows:

- Quizzes: 20%
- Mid Term Exam: 30%
- Writing Assignment: 10%
- Electronic Assignment: 10%
- Final Exam: 35%

Please note that attendance and class participation are not part of the stated grading rubric for this course. Since a significant portion of the course material will only be discussed during class periods, lack of attendance and class participation will have a significant negative impact on a student’s grade.

10. Writing assignments:

Description and Instructions:

1. Students will be required to answer all Discussion Questions for five chapters from the text book.

2. Students will be required to explain the legal justification for each answer.

3. Answers must be complete and in paragraph form.
4. Writing assignments must be submitted with a cover page listing the student’s name, course number, and assignment.

Example:  
John Doe  
CMJ104  
Writing Assignments

5. Writing assignments for the CMJ 104-D01 are due no later than the date of the final exam on **Monday, December 12 2016, 9:00 a.m. (day class) and Monday, December 12, 2016, 6:30 p.m. (evening class).**

Format:

Chapter 1

1. John has committed an act that under the common law of England would be criminal. The same act is not made criminal by any statute of any state or by federal statute. Can such an offense be prosecuted successfully in the federal courts or in a Maryland State court? Why or why not?

The offense John committed cannot be successfully prosecuted in a federal court, for the federal judiciary is without power to prosecute common law offenses. The federal courts can only adjudicate criminal offenses enacted by Congress because the federal government is one of enumerated powers rather than common law powers. John can be prosecuted in a Maryland State court for an act that would be criminal under English common law, since Maryland is one of the few states that has retained the common law, even though the act has not been made criminal by any Maryland statutory law.

Grade Weight and Scoring:

This assignment is worth **10%** of the final grade, and will be graded on content, organization, grammar, and research.

**Scoring Rubric: Writing Assignment**

<table>
<thead>
<tr>
<th>Component</th>
<th>Weight</th>
</tr>
</thead>
<tbody>
<tr>
<td>Content</td>
<td>60%</td>
</tr>
<tr>
<td>Grammar, punctuation, and style</td>
<td>20%</td>
</tr>
<tr>
<td>Organization</td>
<td>10%</td>
</tr>
<tr>
<td>Research (APA)</td>
<td>10%</td>
</tr>
</tbody>
</table>

**Assistance: Writing Center**

If you wish to have additional help on a electronic assignment, you may schedule an appointment with a writing conference instructor by going to [www.worwic.edu](http://www.worwic.edu) and clicking on “Current Students” and then “Learning Resources” and “Writing Conferences.” Limited time slots are available, so an appointment is required. If you cannot keep your appointment, it is your responsibility to cancel any writing conferences by using this link.
11. **Electronic Assignment:**

**Description and Instructions:**

Students are required to complete a three page research paper on a specific aspect of Criminal Law; i.e., jurisdiction, insanity, juvenile crime, rape and sex offenses, etc. This assignment is worth 5% of the total course grade and will be graded on content, organization, and grammar.

Electronic assignments for the CMJ 104-D01 are due no later than the date of the final exam on **Monday, December 12, 2016, 9:00 a.m. (day class) and Monday, December 12, 2016, 6:30 p.m. (evening class).**

**Format:**

Text should be double spaced with one-inch margins using a 12 point font. The paper should include a title page with the student’s name, date, title, instructor’s name and course title. **Do not use Wikipedia or the textbook as resources.** At least one resource should be from the Wor-Wic Community College Electronic Library Database Collection. A.P.A. guidelines should be followed.

**Grade Weight and Scoring:**

This assignment is worth 10% of the final grade, and will be graded on content, organization, grammar, and research.

**Scoring Rubric: Electronic Assignment**

- Content: 60%
- Grammar, punctuation, and style: 20%
- Organization: 10%
- Research (APA): 10%

12. **Laboratory/Internship/Practical/Field Experience/Clinical Experience, Etc.:**

Not Applicable.

13. **Academic Honesty:**

Students must comply with the standards of conduct mandated by college policy as outlined in the Appendix of the college catalogue (pgs. 198 – 201). Any student caught plagiarizing or cheating on an assignment in violation of that policy will not receive credit for that assignment. Discussions will occur before penalties are given. At the discretion of the instructor, the student may also be referred to the
Student-Faculty Disciplinary Committee

Classroom Etiquette

Please place all cell phones and other electronic devices on “silent” or “vibrate” mode before class. Text messaging in the classroom is not permitted. If it is necessary to immediately respond to an electronic message, please leave the classroom, make your response, and return to class. No side conversations or other distracting behaviors will be tolerated during class. Please respect others by being polite and considerate.

Attendance

Students are expected to attend class and be on time. If the student is absent, excused or unexcused, more than 5 times for a day class, or 3 times for a night class, the Dean of Students will be advised. If arriving late, please minimize disruption to the class.

14. Emergency Information Statement:

In the event of a flu epidemic or other emergency that results in the suspension of classes, faculty will be communicating with students about their courses and course requirements, such as assignments, quiz and exam dates, and class and grading policies, via Blackboard. Students will be responsible for completing all these assignments in accordance with class policies. Information about the resumption of classes will be communicated via the College’s website and email system.

15. Blackboard Statement:

Use of Blackboard in Course

Blackboard is being used as a supplementary site in this course. To access course content in Blackboard you need to have access to a computer with an internet connection (other requirements may apply). Computers that meet these requirements are available on campus in the Maynard Technology Center (MTC 200), the Academic and Administration Building (AAB 217), Henson Hall (HH 100), Guerreiri Hall (GH 201), the Workforce Development Center (WDC 305), and the Allied Health Building (AHB 108).

Please follow these directions to gain access to the course syllabus, Power Point presentations, and study guides:

Login Information

1. From the Wor-Wic home page, point to “Quick Links” (top-right) and click the “Blackboard Login” link.
2. Enter your Wor-Wic user ID and password (same user ID and password login that is being used for My Wor-Wic portal and Web Adviser). **If you do not know your Wor-Wic user ID and password, contact Student Services.**

3. You should then see a list of courses in which you are currently enrolled. Click on the course link for CMJ 104.

4. Find and click on the folder for the course resource you are looking for; i.e., course syllabus, Power Point presentations, study guides, etc.

**Academic Integrity and Computer Usage Policy**

All students logging into Blackboard affirm that they understand and agree to follow Wor-Wic Community College policies regarding academic integrity and the use of College resources as described in the college catalog. Wor-Wic considers the following as violations of the usage policy:

Using the campus computer network and facilities to violate the privacy of other individuals.

Sharing of account passwords with friends, family members, or any unauthorized individuals.

Violators are subject to college disciplinary procedures.

**16. Course Evaluation**

The College has selected SmartEvals as its vendor to conduct online end-of-course evaluations. SmartEvals maintains the highest level of security with the evaluation information, and the information resides only on SmartEvals' computer servers. Faculty are unable to identify individual evaluations, and any data which has the potential to reveal the identity of a student (i.e. the only male in a class) is blocked from viewing. You will receive automated emails from SmartEvals reminding you to complete your evaluations, and the timing of the emails is in compliance with anti-spam guidelines. The emails discontinue once all of your evaluations are completed. You will be able to access the evaluations through the link in the SmartEvals email or by clicking on “course evaluation” in the left menu of your Blackboard course website. The evaluations are only active during designated times at the end of the semester. Disable the pop-up blockers on your internet browser in order to access the evaluation. Your cooperation in completing the online evaluation at the designated time is greatly appreciated. The results from the course evaluation provide valuable feedback to your instructor in order to make changes as needed with curriculum and teaching. Please direct any questions about the online course evaluation system to Hope Ellis at hellis@worwic.edu.
17. Services For Students with Disabilities:

Wor-Wic Community College provides reasonable accommodations for students with disabilities, in compliance with the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. If you are in need of accommodations, please contact the counseling office at (410) 334-2900. For more information, see Wor-Wic's Services for Students with Disabilities web page.

18. Criminal Justice Club

The purpose of the club is to provide Wor-Wic Community College students with more information on the different career choices in Criminal Justice, and to help network with those who are already working in the field of Criminal Justice, as well as those who are considering careers in Criminal Justice fields. It is also intended as a way for students to keep in touch with issues and current events that have a direct relation to Criminal Justice, and to expand students' knowledge in different specialized areas that pertain to Criminal Justice.

Membership in the Criminal Justice Club is open to all students at Wor-Wic Community College who have enrolled in credit classes. It is not necessary for a WWCC student to be a Criminal Justice major in order to be a member of the WWCC Criminal Justice Club. Many of our members are General Education, Accounting, and Nursing majors.

Current members of the Criminal Justice Club Executive Board are Doretta Williams (President), Starlenta Stewart (Vice-President), Rosalba Fuentes (Treasurer), and Abigail Huerta (Secretary). Assistant Professor Edmond O’Brien is the faculty advisor.

During the Fall 2016 session our meetings will be held every other Tuesday from 4:30 P.M. to 5:30 P.M. in Room 203 of Guerrieri Hall and our first meeting will be held on Tuesday, September 13th. Recent guest speakers at club meetings were Chief Barbara Duncan of the Salisbury Police Department, Corporal Mance McCall III of the Maryland Natural Resources Police, Police Officer Matt McFarlane and Police Officer Gary Cooper of the Ocean City Police Department Training and Recruiting Section, Corporal Dale Trotter of the Worcester County Sheriff’s Office, Dr. Mark Bowen of the U.S. State Department, Detective Milton Orellana of the Easton Police Department, Sheriff Mike Lewis of the Wicomico County Sheriff’s Office, and Lieutenant Elliott Coen of the Maryland State Police Recruiting Section.

During the Fall 2015 session, the club sponsored a field trip to Eastern State Penitentiary in Philadelphia. Students, faculty, and staff had the opportunity to explore the ruins of what was once the most famous and expensive prison in the world. Known for its grand architecture and strict discipline, Eastern State Penitentiary was the world’s first true “penitentiary,” and is now considered to be one of the most haunted structures in the U.S.
During the Fall 2015 session, the club also sponsored a field trip to the **National September 11 Memorial and Museum** in New York City. Students, faculty, and staff had the opportunity to examine authentic artifacts in order to understand what happened on 9/11, how people responded in the aftermath of the attacks, and the history and rebuilding of the World Trade Center.

For the Spring 2016 session, the WWCC Criminal Justice Club sponsored a field trip to the “Forensic Mystery Tour” at the **National Museum of Health and Medicine** in Silver Spring, MD. Students earned gathered information from human skeletal remains, estimating age, sex, height, and then evaluating trauma, dental profile, material evidence. They then worked a scenario which involved examining human remains recovered from an aircraft crash site in Vietnam by comparing the gathered data with profiles of armed forces personnel listed as missing in action from the Vietnam War in order to identify the human remains.

Throughout the 2015 - 2016 academic year, Wor-Wic Community College Criminal Justice Club students were able to raise $311 through donations. At the club’s last general membership meeting of the year, the students voted to donate these funds to **Bertha Fuentes**, a local caretaker for an abused 14 year old girl from El Salvador who is currently living in the US.

19. **On Your Mark ...**

Class time will involve both lecture and class discussions covering subjects in the text and outside materials. Students are expected to complete all assigned reading prior to class and be prepared to ask or answer questions regarding the material covered. Students are expected to participate actively in class discussions, attend all classes, and be on time. Regular attendance and participation are the best ways to ensure your success in this course.

If a student experiences any course-related problems throughout the semester, he/she should feel free to contact me at any time. The student may call, send an e-mail, stop by my office, or meet with me before or after class. I look forward to working with you this semester.