


Course Announcement

To: All Wardens and Directors of Correctional Agencies

From: John C. Moses
Director of Criminal Justice 

Date: November 16, 2023

Re: **Entrance-Level for Jail and Correctional Officers—Session 118**
MCTC Approval # Pending (277 hours)

February 12 to April 3, 2024

Location: Eastern Shore Criminal Justice Academy
Guerrieri Hall, Room 200
32000 Campus Drive
Salisbury, MD 21804
410-572-8750

Dates: Starting date is Monday, February 12, 2024
Graduation date is Wednesday, April 3, 2024

Times: 8:00 a.m. to 4:30 p.m. (Monday through Friday)

Course Fee: \$1,191 Somerset/Wicomico/Worcester Counties
\$1,201 Out of County

Refund Dates: Prior to February 21, 2024, fees will be prorated.
(There will be a \$50 software fee added to the prorated fee.)
After February 21, 2024, the agency will be billed 100%.

Reservations: Email request to Donna Yackley at dyackley@worwic.edu

Special Note: Inclement weather closings will be determined on a case-by-case basis.

This course will cover the legally mandated training required by the Annotated Code of Maryland for all entrance-level jail and correctional officers. Emphasis will be placed on the mandated course objectives which have been grouped under six major headings, i.e., Introduction, Administration, Human Relations, Mental Health, Security and Custody Control, and Legal Issues.

Upon completion of this course, the student should be able to:

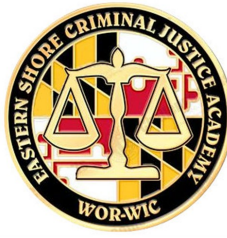
1. Identify the key points in the development and purpose of corrections.
2. Identify those procedures associated with the admission, release, and treatment of inmates.
3. Identify the roles all correctional officers have in providing custody, security, and treatment functions.
4. Describe how to recognize and manage inmates with special problems.
5. Identify the role of the correctional officer regarding the enforcement of rules, regulations and/or law.
6. Identify, describe, and demonstrate the value of defensive tactics training.
7. Explain and demonstrate escort and restraining procedures for transporting prisoners.
8. Identify, describe, and explain the importance of analyzing the elements of a security system.
9. Explain and demonstrate proper telephone and radio procedures.
10. Describe fire control, prevention, and notification procedures for a fire.
11. Identify and demonstrate proper procedures for disturbance control including hostage situations, riots, and gang activity.
12. Apply basic C.P.R. and first responder first aid treatments in both written and practical exercises to attain certification.
13. Demonstrate and use chemical agents.
14. Describe, identify, and explain communication techniques required to effectively interact with a person who has an intellectual/developmental disability, physical disability, and mental illness.

This course is designed to meet requirements as mandated by the Maryland Correctional Training Commission. **Student's attending this course must be in attendance for a minimum of 90% of the total hours to be eligible to graduate per MCTC Regulations.**

Testing will be done periodically during this course with demonstrations being completed to the satisfaction of the instructor. Each student-officer must pass all course objectives as mandated by the Maryland Correctional Training Commission.

Billing:

You will be billed by Wor-Wic Community College billing office. If you need to contact them, their number is 410-334-2923.



Reservation Section

PLEASE PRINT ALL INFORMATION

Course: Entrance Level for Jail and Correctional Officers—Session 118

Date: February 12 to April 3, 2024

Reservations:

Email your seat request to Donna Yackley, dyackley@worwic.edu

You will receive an email confirmation with the admission packet attached.

Sheriff/Chief/Warden/Director:	
Contact Person:	
Contact Phone #:	
Contact Email:	
Agency:	
Street Address:	
City, Zip	
Billing same as above (circle one)	Yes No
Billing Address (If different than above address):	
Street Address	
City, Zip	