WOR-WIC COMMUNITY COLLEGE
50 YEARS 1975-2025
Changing Lives Since 1975

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Board of Trustees Meeting Minutes

September 11, 2025
12:30 p.m., GTC Room 204

PRESDIENT
Dr. Deb Casey

TRUSTEES
Chair Morgan Hazel
Marty Neat
Russell Blake
Kim Gillis
Lorrain Purnell-Ayres
Anna Newton
Bill Turner

VICE PRESIDENTS
Jen Sandt
Dr. Michael Hutmaker
Dr. Deirdra Johnson
Dr. Karie Solembrino

GUESTS
Nathan Tucker
Molly Webster
Brandon Alexander

ASSOCIATE VICE PRESIDENT FOR HUMAN RESOURCES
Karen Berkheimer

EXECUTIVE DIRECTOR OF THE FOUNDATION AND DEVELOPMENT
Stefanie Rider

CHIEF INFORMATION OFFICER
Ayman Idress

EXECUTIVE ASSOCIATE TO THE PRESIDENT
Lori Hazel

PRESIDENT, WORCESTER COUNTY COMMISSIONERS, LIAISON
Chip Bertino

WICOMICO COUNTY EXECUTIVE, LIAISON
Julie Giordano – Absent
Laurie Carter attended on Ms. Giordano's behalf.

CELEBRATING SUCCESS
Dr. Karie Solembrino reported the official notification of reaffirmation of accreditation was received from Middle States Commission of Higher Education.

Dr. Michael Hutmaker shared Amanda Messatzzia, Dean of Student Enrollment, has received her doctorate degree and is now Dr. Amanda Messatzzia. Dr. Messatzzia shared that she did her dissertation on *New Student Onboarding*.

INTRODUCTION OF NEW HIRES
Introductions of new faculty and staff were made to the board of trustees. The following were introduced: Ann Mejias, Director of Dual Enrollment and Early College Initiatives, Dr. Stacey Hall, Dean of STEM, Dr. Melanie Smith, Dean of Health Professions, Sara Wray, Director of Nursing, Richard Speakman, Instructor of Applied Technologies, Jessica Rickles, Mental Health Counselor, Dr. Melarie Brown, Disability Services and Innovation Grant Administrator, Joel Flores, Academic and Learning Services Coordinator.

ROLL CALL
Lori Hazel took roll.

CYBERSECURITY AND SAFETY AND SECURITY
Jen Sandt presented on Cybersecurity and Safety and Security. The presentation will be sent to the board.

APPROVAL OF MINUTES
Anna Newton made a motion to approve minutes from June and July 2025 board meetings, Russ Blake seconded the motion, minutes were approved unanimously.

TREASURER'S REPORT
Revenue for July 2025 was lower than last year due to changes in summer term timing. Expenses are consistent with last year. Wicomico Court's payment for adult education will be reclassified.

10-YEAR CAPITAL IMPROVEMENT PLAN (CIP) 2026-2035
State approved design funds for Maintenance Building expansion (completion by FY 2027). Student Success and Wellness Center proposed for FY 2028-2030. Board approved local funding for projects.

POLICY REVISIONS
Two policies revised:

- Employment of Immediate Family Member
- Leave – Bereavement

2025 PERFORMANCE ACCOUNTABILITY REPORT
Report due to MHEC by October 1, 2025. Board approval required.

AWARD RECOMMENDATION – DESIGN BUILD CONTRACTOR
Bancroft recommended for Maintenance Building expansion. Board approval requested.

PURCHASES OVER $50,000 NOT FORMALLY BID
Report of purchases presented by Jen Sandt.

FUNDING REQUEST FOR ORGC PUMP STATION REPLACEMENT
Board asked to approve $225,000 for pump station replacement at Ocean Resorts Golf Course.

AGREEMENT REVIEW AND COMAR COMPLIANCE
Foundation Governance Committee reviewed agreement for COMAR compliance presented by Stefanie Rider.

STANDING REPORTS
Enrollment Report presented by Dr. Michael Hutmaker. Full report provided to board of trustees at meeting.

- Credit FTE and headcount increased over last year.

PRESIDENT'S REPORT

Dr. Deb Casey shared highlights:

- Financial aid updates
- Staff professional development
- Student success initiatives
- Foundation support for ASAP grant
- Upcoming ASPEN Collaborative attendance

BOARD OF TRUSTEES ACTION RECOMMENDATIONS

The board of trustees were asked to consider and approve all action items. Marty Neat made a motion to approve with Kim Gillis seconding the motion. The motion passed unanimously.

1. Treasurer's Report
2. 10-Year Capital Improvement Plan
3. Policy Revisions
4. Performance Accountability Report
5. Award Recommendation – Design Build Contractor
6. ORGC Pumping Station Funding Request
7. Wor-Wic Foundation Update

TRUSTEES ANNOUNCEMENTS

None.

OTHER BUSINESS/PUBLIC COMMENT

None.

ADJOURNMENT

Meeting adjourned at 2:30 p.m.

Respectfully submitted,

X

Deborah Casey, Ph.D.
Board of Trustees Secretary-Treasurer

Accepted,

X

Morgan Hazel
Board of Trustees Chair