

WOR-WIC

COMMUNITY COLLEGE

HEALTH PROFESSIONS

ADMISSION INFORMATION PACKET

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Health Professions Division

Mission Statement

The Health Professions division advocates for and ensures adherence to the professional standards, facilitates faculty development, and coordinates resourcing for the health programs involved to promote student success in entering the local community workforce as well-prepared healthcare professionals.

Values

- **Professionalism** – Health profession students accept constructive feedback, self-evaluate personal performance, and practice safety in the clinical practicum according to professional standards. Professionalism is practiced by demonstrating respect for students, faculty, staff, and patients.
- **Community** – Health profession students practice civility, are advocates for patients and peers, and promote health through community service.
- **Integrity** – Health profession students exhibit honest and ethical behavior, assume responsibility for actions and are accountable for academic performance.
- **Compassion** – Health profession students deliver compassionate care to patients, are empathetic and understanding of patient needs, and serve as ambassadors for the health programs in clinical agencies.
- **Cultural Competence** – Health profession students are respectful of diverse opinions, open-minded to new ideas, provide unbiased patient care, promote the values of diversity, equity, inclusion, and belongingness when interacting with students, faculty, and patients.
- **Scholarship** – Health profession students engage in life-long learning opportunities to develop technical skill and clinical judgment competencies necessary to serve as future leaders in the health care industry.
- **Excellence** – Health profession students adhere to the highest standards of performance, model professionalism, and engage in collaborative learning experiences to advance the health professions division.

Health Professions Admission Eligibility Requirements

Wor-Wic Health Care programs are separately accredited by external agencies and must demonstrate compliance following professional standards as prescribed by the programmatic accreditor. Students seeking acceptance into a health care program must meet eligibility requirements for program entry and participation in the clinical experience. Clinical partners determine student eligibility for placement into practicum and field experience. Prospective student must meet minimum professional practice standards for eligibility to participate in clinical practicum, fieldwork, and laboratory experiences conducted on the college campus and external agencies. Please refer to the program information packets for specific professional standards related to each health care program.

Background Check/Drug Screen Requirements

Acceptance into a health care program is contingent upon successful completion of a background check and drug screening process. An unsatisfactory background check or positive drug screen prevents student participation in a health care program and access to clinical placements. Background checks and drug screens may be required multiple times, at student expense, during enrollment in a health care program.

Students with felony or certain misdemeanor convictions documented on the completed background check are not eligible for participation in a clinical experience and therefore not eligible to enroll into a health care program. This includes but not limited to: theft, assault, drug possession or distribution, destruction of property and offenses of a sexual nature. This is not an all-inclusive list. Other convictions may prevent access or participation in clinical practicum and fieldwork.

Student Conduct

Students enrolled into health care programs must abide by college, program, and clinical site conduct policies. Demonstration of unsafe or unprofessional behaviors in classroom simulation or in the clinical environment, may result in permanent program dismissal and inability to participate in practicum or fieldwork scheduled with clinical agencies. Students must adhere to academic and behavioral standards as indicated in the Appendix G of the college catalog.

Physical and Technical Professional Practice Standards

Prospective health care students must have the ability to perform the physical and technical requirements as determined by the health care profession. Please refer to the program information packets for details regarding these requirements.

Safety

Wor-Wic health care programs are separately accredited by external agencies. As per programmatic accreditation guidelines and professional code of ethics, students must safely perform skills and advocate for the wellbeing of mock or standardized patients within their care. Failure to adhere to safety regulations and follow clinical guidelines for the health care program, may result in permanent program dismissal. In addition, individual clinical sites may have additional disqualifiers that would prevent a student from fulfilling their clinical rotation requirement.

EMS PROGRAM

ADMISSIONS PROCESS

HEALTH CARE SELECTION PROCESS AND RANKING CRITERIA

EMS Program Admission Process and Criteria

Listed in the following paragraphs are the criteria necessary to apply to the emergency medical services program. Additionally, the process used to rank candidates is provided. It is our goal to be as transparent as possible and to provide all necessary information regarding the selection process. It is highly recommended if after reviewing this document you have questions regarding the admissions process, that you make an appointment to meet with an academic or program advisor.

Applicants to the program are ranked using a point system that includes the following criteria:

- EMS Experience
- Placement test results
- Education

To be considered for admission, students must have a NREMT or Maryland EMT certification and a minimum placement test score for entry into ENG 095 or higher for admission into the EMS program. All EMS application documents must be submitted to the EMS Department by the program deadline to be eligible for program acceptance.

EMS Program Applicant Ranking Process

Once each eligible applicant is assigned a point total (see the worksheet below), students are given preference using the following additional criteria and procedures. In the event two or more applicants have the same number of points within a preference group, a blind lottery selection is performed to determine the order of those specific applicants.

The emergency medical services program admission process is calculated from a total of 13 points. The following describes the ranking for emergency medical services program:

First Preference (EMS Program)

Applicants identified by the Wor-Wic Admissions Office as **in-county residents** and students who have completed the EMT education at Wor-Wic Community College are given first consideration.

Second Preference (EMS Program)

Applicants identified by the Wor-Wic Admissions Office as **out-of-county residents** are given second consideration.

Third Preference (EMS Program)

All out-of-state and international student applicants are considered in the third preference following all qualified in-county and out-of-county applicants.

ADMISSION EVALUATION FORM FOR THE EMS PROGRAM

Applicant's name _____ Student ID number _____

Wicomico, Worcester or Somerset County resident? Yes _____ No _____

Program desired: _____ Day Program
_____ Evening Program**

OFFICE USE ONLY

I. EMS Experience

- A. EMT with 3 or more years' experience (5) _____
- B. EMT with 1 – 3 years' experience (3) _____
- C. EMT with less than 1-year experience (1) _____

II. Placement Test Results

- A. No developmental writing coursework is required, or coursework is completed (1) _____
- B. No developmental mathematics coursework is required, or coursework is completed (1) _____

III. Education

- A. College level credits earned (31 >) (5) _____
- B. College level credits earned (8-30) (3) _____

TOTAL = _____

NREMT OR Maryland EMT and a diagnostic assessment placement into ENG 096or better is required for admission into the EMS program.

****Evening enrollment is based upon number of applicants.**

PTA PROGRAM

ADMISSIONS PROCESS

PTA Admission Process and Criteria

Listed in the following paragraphs are the criteria necessary to apply to the physical therapist assistant program. Additionally, the process used to rank candidates is provided. Our goal is to be as transparent as possible and provide all necessary information regarding the selection process. It is highly recommended if after reviewing this document you have questions regarding the admissions process, that you make an appointment to meet with an academic or program advisor.

Applicants for the physical therapist program are required to attend a prospective student meeting as part of the admission process. Physical therapist assistant applicants are required to attend a program specific prospective student meeting and complete shadowing observation hours within health care facilities. Students should visit the PTA department webpage for prospective student meeting dates and information regarding qualified shadowing observation locations.

Applicants to the program are ranked using a point system that includes the following criteria:

- grades in the pre-requisite courses;
- previously earned college degrees;
- previous health care licensure/certification or work experience in a health care related position;
- score on the Test of Essential Academic Skills (TEAS)

To be considered for admission, students must complete all of the pre-requisite courses, with a grade of C or better, and must submit a validated TEAS score by the identified health care program application deadline. **Applicants with a cumulative earned GPA below 2.0, or a TEAS score below 41.3% are not considered.**

In order to be considered for admission into the Physical Therapist Assistant program, students must submit official high school and college transcripts to the Registrar's Office, an online limited admission healthcare program application, and all applicable supplemental items and TEAS scores to the Admissions Office by the program deadline.

Calculation of Admission Points

Grades in the pre-requisite courses (Maximum of 12 points)

Only grades that appear in the Wor-Wic Community College system are considered. Students are responsible to have any necessary high school or college transcripts sent to the Registrar's Office for evaluation and entry into the system. To be considered, transcripts must be official, sealed transcripts sent from the appropriate institution. Unofficial or unsealed transcripts will not be accepted. **Points for pre-requisite courses are awarded based upon the grade earned on the first or second attempt. No points are earned for a course withdraw or grades earned in subsequent course attempts.** Listed below are the criteria that will be used to assign points to each grade:

Points Earned Rules for GPA

- 3 pts for an A on 1st/2nd attempt
- 2 pts for a B on 1st/2nd attempt
- 1 pt for a C on 1st/2nd attempt
- 0 pts for more than 2 attempts and/or course withdraw

The SDV 100 course must be completed or a waiver granted by the Registrar's office. Please see the college catalog regarding waivers for SDV 100. **** Last grade attempt stands.**

**** NO course substitutions are permitted for the health care pre-requisite courses****

Previously Earned College Degrees/Certificates (Maximum of 7 points)

Students who have previously attended an accredited college or University and earned a Certificate of Proficiency, an Associate degree, a Bachelor's degree or higher have an opportunity to earn points in this category. Students may earn points for only one previously earned college degree or certificate. To be considered, applicants must have official transcripts sent to Wor-Wic, indicating the certificate or degree awarded.

Students are responsible for providing proof of the completed degree or certificate of proficiency. Failure to submit official transcripts by the admission deadline results in no points earned for previously earned college degrees or certificates. Points are awarded as outlined below.

Previous College/University Certificate/Degree

- **7 pts** for a Bachelor's degree or higher
- **5 pts** for an Associate degree
- **1 pt** for a Certificate of Proficiency (**Requires minimum completion of 24 college credits**)

Previous Licensure/Certification and/or Health Care Experience (Maximum of 5 points)

Applicants who have previously attained licensure or certification in a health care related profession/skill, worked for two years in a related health care field, or applicants with an employment history that includes a minimum of 250 hours working in a health care related position, have an opportunity to earn points in this category. Veterans with military health care training may earn points for a health care certification or related health care experience. To earn points related to licensure or certification, the credentials must be recognized by a state licensing or certification board and the licensure/certification must be current. Licensure/certification that has expired by the application deadline is not considered. **Students are responsible for providing evidence of a current licensure/certification to earn admission points. A copy of the valid license/certification must be submitted with the student's completed admission packet to the Admissions Office to be considered for the health care program admission process.**

Candidates who possess a state recognized license or certification, have two years of work experience in the related health care field or who have a minimum of 250 hours of work experience in a health care related position are eligible to earn points. For a previous health care position to be considered, the applicant must provide proof from the appropriate employer that confirms their years of employment, the number of hours worked, and the job title held. **Students are responsible for submitting valid evidence of work experience by the application deadline to earn points towards admission into a health care program.** Points are awarded as outlined below.

Previous Certification and/or Health Care Experience

- 5 pts for Certification related to health care; or ≥ 2 years work experience in related field
- 2 pts for ≥ 250 hours in a health care related position; health care military training in related field

Test of Essential Academic Skills (TEAS) Score (Maximum of 10 points)

Applicants are required to submit a TEAS score to be considered for program acceptance. The TEAS test is a valid and reliable predictor of student success in an allied health education program. The applicant is responsible for any fees associated with completing the TEAS test. For a test score to be accepted, it must be an official Assessment of Technologies (ATI) Test of Essential Academic Skills (TEAS) Score Report. Scores range from 0% to 100%. Applicants are awarded points in this section based on the criteria below. **TEAS scores earned within the last 2 years from the program application deadline are considered.** Students are encouraged to take the TEAS test at Wor-Wic Community College. If the TEAS test is completed at an alternative location, students **MUST PAY AN ADDITIONAL FEE** for ATI to submit the student's TEAS test results to Wor-Wic Community College. **Students are ineligible for admission into a health care program if TEAS test scores are greater than two years old or not received by the program deadline.**

TEAS Test Score

- 10 pts for a score equal to or greater than 90.0% (Exemplary)
- 7 pts for a score equal to or greater than 77.3% and less than 90.0% (Advanced)
- 5 pts for a score equal to or greater than 60% and less than 77.3% (Proficient)
- 0 pts for a score between 41.3% and 60.0% (Basic)

An applicant with a TEAS score below 41.3% will not be eligible for consideration.

PTA Program Applicant Ranking Process

Once each eligible applicant is assigned a point total (refer to the worksheet on pg. 13), students are given preference using the following additional criteria and procedures. In the event two or more applicants have the same number of points within a preference group, a blind lottery selection is performed to determine the order of those specific applicants.

The physical therapist assistant program admission process is calculated from a total of 34 points. The following describes the ranking for physical therapist assistant program:

First Preference (PTA Program)

Applicants with a total of **22 to 34 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are given first consideration. All applicants with a total of 22 to 34 points are ranked. Students within this group that have been identified as in-county residents are given first preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **22 to 34 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 22 to 34 points are ranked based upon their total points from highest to lowest.

Second Preference (PTA Program)

Applicants with a total of **15 to 21 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are in the second selection preference. All applicants with a total of 15 to 21 points are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **15 to 21 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 15 to 21 points are ranked based upon their total points from highest to lowest.

Third Preference (PTA Program)

Applicants with **< 15 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are in the third selection preference. All applicants with a total of **< 15 points** are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **< 15 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of **< 15 points** are ranked based upon their total points from highest to lowest.

All out-of-state and international student applicants are considered in the third preference group, following all qualified in-county and out-of-county applicants.

Order of Preference – PTA Program

- 22 to 34 total admission points/in-county residents
- 22 to 34 total admission points/out-of-county residents
- 15 to 21 total admission points/in-county residents
- 15 to 21 total admission points/out-of-county residents
- <15 total admission points/in-county residents
- <15 total admission points/out-of-county
- Out-of-state and international student applicants

Wor-Wic Community College health care programs reserve the right to extend the application deadline date as necessitated by the department, institution, and for adherence to admission guidelines for accredited programs. In the event the health care cohort is not entirely filled, the college may evaluate eligible applicants after the program deadline.

PTA Program Application Admission Deadlines

- The second Friday in July is the application deadline for PTA
- PTA program begins in the fall semester
- Follow the PTA admission packet for application requirements
- Seek advisement from Academic Advising and PTA faculty with questions regarding program admission

Worksheet for Determining PTA Admission Points

<u>Grades</u>	<u>Points</u>	<u>Points Earned Rules</u>
ENG 101	<input type="text"/>	3 pts for an A on 1st/2nd attempt 2 pts for a B on 1st/2nd attempt 1 pt for a C on 1st/2nd attempt 0 pts for more than 2 attempts and/or course withdraw
PSY 101	<input type="text"/>	
MTH 152	<input type="text"/>	
BIO 202	<input type="text"/>	
SDV 100	<u>Y/N</u>	
TOTAL GRADE POINTS (/12)	<input type="text"/>	
Previous College Degree/Certificate	<input type="text"/>	7 pts for a Bachelor's degree or higher 5 pts for an Associate degree 1 pt for a Certificate of Proficiency <i>(A maximum of 7 points may be earned for previous college degree)</i>
Previous Health Care Experience	<input type="text"/>	5 pts for Certification related to health care 2 pts for > 250 hours in a health care related position <i>(A maximum of 5 points may be earned for previous health care experience)</i>
TEAS Test Score	<input type="text"/>	10 pts for a score => 90% (Exemplary) 7 pts for a score => 77.3% and < 90% (Advanced) 5 pts for a score => 60.0% and < 77.3% (Proficient) 0 pts for a score of < 60% or below (basic) <i>(A maximum of 10 points may be earned for the TEAS test score)</i>
<u>TOTAL SCORE (/34)</u> Total Points	<input type="text"/>	

RDT PROGRAM

ADMISSIONS PROCESS

RDT Admission Process and Criteria

Listed in the following paragraphs are the criteria necessary to apply to the radiologic technology program. Additionally, the process used to rank candidates is provided. Our goal is to be as transparent as possible and provide all necessary information regarding the selection process. It is highly recommended if after reviewing this document you have questions regarding the admissions process, that you make an appointment to meet with an academic or program advisor.

Applicants for the radiologic technology program are required to attend a prospective student meeting as part of the admission process. Radiologic Technology applicants are required to attend a program specific prospective student meeting. Students should visit the Radiologic Technology department webpage for prospective student meeting dates.

Applicants to the program are ranked using a point system that includes the following criteria:

- grades in the pre-requisite courses;
- previously earned college degrees;
- previous health care licensure/certification or work experience in a health care related position;
- score on the Test of Essential Academic Skills (TEAS)

To be considered for admission, students must complete all of the pre-requisite courses, with a grade of C or better, and must submit a validated TEAS score by the identified health care program application deadline. **Applicants with a cumulative earned GPA below 2.0, or a TEAS score below 41.3% are not considered.**

In order to be considered for admission into the Radiologic Technology program, students must submit official high school and college transcripts to the Registrar's Office, an online limited admission healthcare program application, and all applicable supplemental items and TEAS scores to the Admissions Office by the program deadline.

Calculation of Admission Points

Grades in the pre-requisite courses (Maximum of 12 points)

Only grades that appear in the Wor-Wic Community College system are considered. Students are responsible to have any necessary high school or college transcripts sent to the Registrar's Office for evaluation and entry into the system. To be considered, transcripts must be official, sealed transcripts sent from the appropriate institution. Unofficial or unsealed transcripts will not be accepted. **Points for pre-requisite courses are awarded based upon the grade earned on the first or second attempt. No points are earned for a course withdraw or grades earned in subsequent course attempts.** Listed below are the criteria that will be used to assign points to each grade:

Points Earned Rules for GPA

- 3 pts for an A on 1st/2nd attempt
- 2 pts for a B on 1st/2nd attempt
- 1 pt for a C on 1st/2nd attempt
- 0 pts for more than 2 attempts and/or course withdraw

The SDV 100 course must be completed or a waiver granted by the Registrar's office. Please see the college catalog regarding waivers for SDV 100. **** Last grade attempt stands.**

**** NO course substitutions are permitted for the health care pre-requisite courses****

Previously Earned College Degrees/Certificates (Maximum of 7 points)

Students who have previously attended an accredited college or University and earned a Certificate of Proficiency, an Associate degree, a Bachelor's degree or higher have an opportunity to earn points in this category. Students may earn points for only one previously earned college degree or certificate. To be considered, applicants must have official transcripts sent to Wor-Wic, indicating the certificate or degree awarded.

Students are responsible for providing proof of the completed degree or certificate of proficiency. Failure to submit official transcripts by the admission deadline results in no points earned for previously earned college degrees or certificates. Points are awarded as outlined below.

Previous College/University Certificate/Degree

- **7 pts** for a Bachelor's degree or higher
- **5 pts** for an Associate degree
- **1 pt** for a Certificate of Proficiency (**Requires minimum completion of 24 college credits**)

Previous Licensure/Certification and/or Health Care Experience (Maximum of 5 points)

Applicants who have previously attained licensure or certification in a health care related profession/skill, worked for two years in a related health care field, or applicants with an employment history that includes a minimum of 250 hours working in a health care related position, have an opportunity to earn points in this category. Veterans with military health care training may earn points for a health care certification or related health care experience. To earn points related to licensure or certification, the credentials must be recognized by a state licensing or certification board and the licensure/certification must be current. Licensure/certification that has expired by the application deadline is not considered. **Students are responsible for providing evidence of a current licensure/certification to earn admission points. A copy of the valid license/certification must be submitted with the student's completed admission packet to the Admissions Office to be considered for the health care program admission process.**

Candidates who possess a state recognized license or certification, have two years of work experience in the related health care field or who have a minimum of 250 hours of work experience in a health care related position are eligible to earn points. For a previous health care position to be considered, the applicant must provide proof from the appropriate employer that confirms their years of employment, the number of hours worked, and the job title held. **Students are responsible for submitting valid evidence of work experience by the application deadline to earn points towards admission into a health care program.** Points are awarded as outlined below.

Previous Certification and/or Health Care Experience

- 5 pts for Certification related to health care
- 2 pts for \geq 250 hours in a health care related position; health care military training in related field

Test of Essential Academic Skills (TEAS) Score (Maximum of 10 points)

Applicants are required to submit a TEAS score to be considered for program acceptance. The TEAS test is a valid and reliable predictor of student success in an allied health education program. The applicant is responsible for any fees associated with completing the TEAS test. For a test score to be accepted, it must be an official Assessment of Technologies (ATI) Test of Essential Academic Skills (TEAS) Score Report. Scores range from 0% to 100%. Applicants are awarded points in this section based on the criteria below. **TEAS scores earned within the last 2 years from the program application deadline are considered.** Students are encouraged to take the TEAS test at Wor-Wic Community College. If the TEAS test is completed at an alternative location, students **MUST PAY AN ADDITIONAL FEE** for ATI to submit the student's TEAS test results to Wor-Wic Community College. **Students are ineligible for admission into a health care program if TEAS test scores are greater than two years old or are not received by the program deadline.**

TEAS Test Score

- 10 pts for a score equal to or greater than 90.0% (Exemplary)
- 7 pts for a score equal to or greater than 77.3% and less than 90.0% (Advanced)
- 5 pts for a score equal to or greater than 60% and less than 77.3% (Proficient)
- 0 pts for a score between 41.3% and 60.0% (Basic)

An applicant with a TEAS score below 41.3% will not be eligible for consideration.

RDT Program Applicant Ranking Process

Once each eligible applicant is assigned a point total (refer to the worksheet on pg. 19), students are given preference using the following additional criteria and procedures. In the event two or more applicants have the same number of points within a preference group, a blind lottery selection is performed to determine the order of those specific applicants.

The radiologic technology program admission process is calculated from a total of 37 points. The following describes the ranking for the radiologic technology program:

First Preference (RDT Program)

Applicants with a total of **25 to 37 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are given first consideration. All applicants with a total of 25 to 37 points are ranked. Students within this group that have been identified as in-county residents are given first preference. In-county applicants are ranked based on their total points from highest to lowest. Applicants with a total of **25 to 37 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 25 to 37 points are ranked based upon their total points from highest to lowest.

Second Preference (RDT Programs)

Applicants with a total of **17 to 24 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are in the second selection preference. All applicants with a total of 17 to 24 points are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **17 to 24 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 17 to 24 points are ranked based upon their total points from highest to lowest.

Third Preference (RDT Programs)

Applicants with **< 17 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are in the third selection preference. All applicants with a total of **< 17 points** are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **< 17 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of **< 17 points** are ranked based upon their total points from highest to lowest.

All out-of-state and international student applicants are considered in the third preference following all qualified in-county and out-of-county applicants.

Order of Preference – RDT Programs

- 25 to 37 total admission points/in-county residents
- 25 to 37 total admission points/out-of-county residents
- 17 to 24 total admission points/in-county residents
- 17 to 24 total admission points/out-of-county residents
- <17 total admission points/in-county residents
- <17 total admission points/out-of-county residents
- Out-of-state and international student applicants

Wor-Wic Community College health care programs reserve the right to extend the application deadline date as necessitated by the department, institution, and for adherence to admission guidelines for accredited programs. In the event the health care cohort is not entirely filled, the college may evaluate eligible applicants after the program deadline.

RDT Program Application Admission Deadlines

- The second Friday in May is the application deadline for RDT
- RDT program begins in summer session II
- Follow the RDT admission packet for application requirements
- Seek advisement from Academic Advising and RDT faculty with questions regarding program admission

Worksheet for Determining RDT Admission Points

<u>Grades</u>	<u>Points</u>	<u>Points Earned Rules</u>
ENG 101	<input style="width: 80px; height: 20px;" type="text"/>	3 pts for an A on 1st/2nd attempt 2 pts for a B on 1st/2nd attempt 1 pt for a C on 1st/2nd attempt 0 pts for more than 2 attempts and/or course withdraw
PSY 101	<input style="width: 80px; height: 20px;" type="text"/>	
MTH 152	<input style="width: 80px; height: 20px;" type="text"/>	
BIO 202	<input style="width: 80px; height: 20px;" type="text"/>	
BIO 203	<input style="width: 80px; height: 20px;" type="text"/>	
SDV 100	<u>Y/N</u>	
TOTAL GRADE POINTS (/15)	<input style="width: 80px; height: 40px;" type="text"/>	
Previous College Degree/Certificate	<input style="width: 80px; height: 40px;" type="text"/>	7 pts for a Bachelor's degree or higher 5 pts for an Associate degree 1 pt for a Certificate of Proficiency <i>(A maximum of 7 points may be earned for previous college degree)</i>
Previous Health Care Experience	<input style="width: 80px; height: 40px;" type="text"/>	5 pts for Certification related to health care 2 pts for > 250 hours in a health care related position <i>(A maximum of 5 points may be earned for previous health care experience)</i>
TEAS Test Score	<input style="width: 80px; height: 40px;" type="text"/>	10 pts for a score => 90% (Exemplary) 7 pts for a score => 77.3% and < 90% (Advanced) 5 pts for a score => 60.0% and < 77.3% (Proficient) 0 pts for a score of < 60% or below (basic) <i>(A maximum of 10 points may be earned for the TEAS test score)</i>
<u>TOTAL SCORE (/37)</u>	<input style="width: 80px; height: 40px;" type="text"/>	

OTA PROGRAM

ADMISSIONS PROCESS

OTA Admission Process and Criteria

Listed in the following paragraphs are the criteria necessary to apply to the occupational therapy assistant program. Additionally, the process used to rank candidates is provided. Our goal is to be as transparent as possible and provide all necessary information regarding the selection process. It is highly recommended if after reviewing this document you have questions regarding the admissions process, that you make an appointment to meet with an academic or program advisor.

Applicants for the occupational therapy assistant program are required to attend a prospective student meeting as part of the admission process. Occupational Therapy assistant applicants are required to attend a program specific prospective student meeting. Students should visit the OTA department webpage for prospective student meeting dates.

Applicants to the program are ranked using a point system that includes the following criteria:

- grades in the pre-requisite courses;
- previously earned college degrees;
- previous health care licensure/certification or work experience in a health care related position;
- score on the Test of Essential Academic Skills (TEAS)

To be considered for admission, students must complete all of the pre-requisite courses, with a grade of C or better, and must submit a validated TEAS score by the identified health care program application deadline. **Applicants with a cumulative earned GPA below 2.0, or a TEAS score below 41.3% are not considered.**

In order to be considered for admission into the Occupational Therapy Assistant program, students must submit official high school and college transcripts to the Registrar's Office, an online limited admission healthcare program application, and all applicable supplemental items and TEAS scores to the Admissions Office by the program deadline.

Calculation of Admission Points

Grades in the pre-requisite courses (Maximum of 12 points)

Only grades that appear in the Wor-Wic Community College system are considered. Students are responsible to have any necessary high school or college transcripts sent to the Registrar's Office for evaluation and entry into the system. To be considered, transcripts must be official, sealed transcripts sent from the appropriate institution. Unofficial or unsealed transcripts will not be accepted. **Points for pre-requisite courses are awarded based upon the grade earned on the first or second attempt. No points are earned for a course withdraw or grades earned in subsequent course attempts.** Listed below are the criteria that will be used to assign point to each grade:

Points Earned Rules for GPA

- 3 pts for an A on 1st/2nd attempt
- 2 pts for a B on 1st/2nd attempt
- 1 pt for a C on 1st/2nd attempt
- 0 pts for more than 2 attempts and/or course withdraw

The SDV 100 course must be completed or a waiver granted by the Registrar's office. Please see the college catalog regarding waivers for SDV 100. **** Last grade attempt stands.**

**** NO course substitutions are permitted for the health care pre-requisite courses****

Previously Earned College Degrees/Certificates (Maximum of 7 points)

Students who have previously attended an accredited college or University and earned a Certificate of Proficiency, an Associate degree, a Bachelor's degree or higher have an opportunity to earn points in this category. Students may earn points for only one previously earned college degree or certificate. To be considered, applicants must have official transcripts sent to Wor-Wic, indicating the certificate or degree awarded.

Students are responsible for providing proof of the completed degree or certificate of proficiency. Failure to submit official transcripts by the admission deadline results in no points earned for previously earned college degrees or certificates. Points are awarded as outlined below.

Previous College/University Certificate/Degree

- **7 pts** for a Bachelor's Degree or higher
- **5 pts** for an Associate Degree
- **1 pt** for a Certificate of Proficiency (**Requires minimum completion of 24 college credits**)

Previous Licensure/Certification and/or Health Care Experience (Maximum of 5 points)

Applicants who have previously attained licensure or certification in a health care related profession/skill, worked for two years in a related health care field, or applicants with an employment history that includes a minimum of 250 hours working in a health care related position, have an opportunity to earn points in this category. Veterans with military health care training may earn points for a health care certification or related health care experience. To earn points related to licensure or certification, the credentials must be recognized by a state licensing or certification board and the licensure/certification must be current. Licensure/certification that has expired by the application deadline is not considered. **Students are responsible for providing evidence of a current licensure/certification to earn admission points. A copy of the valid license/certification must be submitted with the student's completed admission packet to the Admissions Office to be considered for the health care program admission process.**

Previous Certification and/or Health Care Experience

- 5 pts for Certification related to health care; or ≥ 2 years work experience in related field
- 2 pts for ≥ 250 hours in a health care related position; health care military training in related field

Candidates who possess a state recognized license or certification, have two years of work experience in the related health care field or who have a minimum of 250 hours of work experience in a health care related position are eligible to earn points. For a previous health care position to be considered, the applicant must provide proof from the appropriate employer that confirms their years of employment, the number of hours worked, and the job title held. **Students are responsible for submitting valid evidence of work experience by the application deadline to earn points towards admission into a health care program.** Points are awarded as outlined below

Test of Essential Academic Skills (TEAS) Score (Maximum of 10 points)

Applicants are required to submit a TEAS score to be considered for program acceptance. The TEAS test is a valid and reliable predictor of student success in an allied health education program. The applicant is responsible for any fees associated with completing the TEAS test. For a test score to be accepted, it must be an official Assessment of Technologies (ATI) Test of Essential Academic Skills (TEAS) Score Report. Scores range from 0% to 100%. Applicants are awarded points in this section based on the criteria below. **TEAS scores earned within the last 2 years from the program application deadline are considered.** Students are encouraged to take the TEAS test at Wor-Wic Community College. If the TEAS test is completed at an alternative location, students **MUST PAY AN ADDITIONAL FEE** for ATI to submit the student's TEAS test results to Wor-Wic Community College. **Students are ineligible for admission into a health care program if TEAS test scores are greater than two years old or are not received by the program deadline.**

TEAS Test Score

- 10 pts for a score equal to or greater than 90.0% (Exemplary)
- 7 pts for a score equal to or greater than 77.3% and less than 90.0% (Advanced)
- 5 pts for a score equal to or greater than 60% and less than 77.3% (Proficient)
- 0 pts for a score between 41.3% and 60.0% (Basic)

An applicant with a TEAS score below 41.3% will not be eligible for consideration.

OTA Program Applicant Ranking Process

Once each eligible applicant is assigned a point total (refer to the worksheet on pg. 25), students are given preference using the following additional criteria and procedures. In the event two or more applicants have the same number of points within a preference group, a blind lottery selection is performed to determine the order of those specific applicants.

The occupational therapy assistant program admission process is calculated from a total of 37 points. The following describes the ranking for the occupational therapy assistant program:

First Preference (OTA Program)

Applicants with a total of **25 to 37 points** and identified by the Wor-Wic Admissions Office **in-county residents** are given first consideration. All applicants with a total of 25 to 37 points are ranked. Students within this group that have been identified as in-county residents are given first preference. In-county applicants are ranked based on their total points from highest to lowest. Applicants with a total of **25 to 37 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 25 to 37 points are ranked based upon their total points from highest to lowest.

Second Preference (OTA Programs)

Applicants with a total of **17 to 24 points** and identified by the Wor-Wic Admissions Office **in-county residents** are in the second selection preference. All applicants with a total of 17 to 24 points are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **17 to 24 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 17 to 24 points are ranked based upon their total points from highest to lowest.

Third Preference (OTA Programs)

Applicants with **< 17 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are in the third selection preference. All applicants with a total of **< 17 points** are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **< 17 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of **< 17 points** are ranked based upon their total points from highest to lowest.

All out-of-state and international student applicants are considered in the third preference following all qualified in-county and out-of-county applicants.

Order of Preference – OTA Programs

- 25 to 37 total admission points/in-county residents
- 25 to 37 total admission points/out-of-county residents
- 17 to 24 total admission points/in-county residents
- 17 to 24 total admission points/out-of-county residents
- <17 total admission points/in-county residents
- <17 total admission points/out-of-county residents
- Out-of-state and international student applicants

Wor-Wic Community College health care programs reserve the right to extend the application deadline date as necessitated by the department, institution, and for adherence to admission guidelines for accredited programs. In the event the health care cohort is not entirely filled, the college may evaluate eligible applicants after the program deadline.

Occupational Therapy Assistant

- The second Friday in July is the application deadline for OTA
- OTA program begins in the fall semester
- Follow the OTA admission packet for application requirements
- Seek advisement from Academic Advising and OTA faculty with questions regarding program admission

Worksheet for Determining OTA Admission Points

<u>Grades</u>	<u>Points</u>	<u>Points Earned Rules</u>
ENG 101	<input style="width: 80px; height: 20px;" type="text"/>	3 pts for an A on 1st/2nd attempt 2 pts for a B on 1st/2nd attempt 1 pt for a C on 1st/2nd attempt 0 pts for more than 2 attempts and/or course withdraw
PSY 101	<input style="width: 80px; height: 20px;" type="text"/>	
MTH 152	<input style="width: 80px; height: 20px;" type="text"/>	
BIO 202	<input style="width: 80px; height: 20px;" type="text"/>	
BIO 203	<input style="width: 80px; height: 20px;" type="text"/>	
SDV 100	<input style="width: 80px; height: 20px;" type="text"/>	
<u>Y/N</u>		
TOTAL GRADE POINTS (/15)	<input style="width: 80px; height: 50px;" type="text"/>	
Previous College Degree/Certificate	<input style="width: 80px; height: 60px;" type="text"/>	7 pts for a Bachelor's degree or higher 5 pts for an Associate degree 1 pt for a Certificate of Proficiency <i>(A maximum of 7 points may be earned for previous college degree)</i>
Previous Health Care Experience	<input style="width: 80px; height: 60px;" type="text"/>	5 pts for Certification related to health care 2 pts for > 250 hours in a health care related position <i>(A maximum of 5 points may be earned for previous health care experience)</i>
TEAS Test Score	<input style="width: 80px; height: 60px;" type="text"/>	10 pts for a score => 90% (Exemplary) 7 pts for a score => 77.3% and < 90% (Advanced) 5 pts for a score => 60.0% and < 77.3% (Proficient) 0 pts for a score of < 60% or below (basic) <i>(A maximum of 10 points may be earned for the TEAS test score)</i>
<u>TOTAL SCORE (/37)</u>	<input style="width: 80px; height: 60px;" type="text"/>	

NURSING PROGRAM

ADMISSIONS PROCESS

Nursing Admission Process and Criteria

Listed in the following paragraphs are the criteria necessary to apply to the nursing programs. Additionally, the process used to rank candidates is provided. Our goal is to be as transparent as possible and provide all necessary information regarding the selection process. It is highly recommended if after reviewing this document you have questions regarding the admissions process, that you make an appointment to meet with an academic or program advisor.

Applicants for the nursing program are required to attend a prospective student meeting as part of the admission process. Prospective student meetings are located on the nursing webpage at Wor-Wic Community College – Nursing (worwic.edu).

Applicants to the program are ranked using a point system that includes the following criteria:

- grades in the pre-requisite courses;
- previously earned college degrees;
- previous health care licensure/certification or work experience in a health care related position;
- score on the Test of Essential Academic Skills (TEAS)

To be considered for admission, students must complete all of the pre-requisite courses, with a grade of C or better, and they must submit a validated TEAS score by the identified health care program application deadline. **Applicants with a cumulative earned GPA below 2.0, or a TEAS score below 41.3% are not considered.**

In order to be considered for admission into the Nursing program, students must submit official high school and college transcripts to the Registrar's Office, an online limited admission healthcare program application, and all applicable supplemental items and TEAS scores to the Admissions Office by the program deadline.

Calculation of Admission Points

Grades in the pre-requisite courses (Maximum of 15 points)

Only grades that appear in the Wor-Wic Community College system are considered. Students are responsible to have any necessary high school or college transcripts sent to the Registrar's Office for evaluation and entry into the system. To be considered, transcripts must be official, sealed transcripts sent from the appropriate institution. Unofficial or unsealed transcripts will not be accepted. **Points for pre-requisite courses are awarded based upon the grade earned on the first or second attempt. No points are earned for a course withdraw or grades earned in subsequent course attempts.** Listed below are the criteria that will be used to assign points to each grade:

Points Earned Rules for GPA

- 3 pts for an A on 1st/2nd attempt
- 2 pts for a B on 1st/2nd attempt
- 1 pt for a C on 1st/2nd attempt
- 0 pts for more than 2 attempts and/or course withdraw

The SDV 100 course must be completed or a waiver granted by the Registrar's office. Please see the college catalog regarding waivers for SDV 100. **** Last grade attempt stands.**

**** NO course substitutions are permitted for the health care pre-requisite courses****

Previously Earned College Degrees/Certificates (Maximum of 7 points)

Students who have previously attended an accredited college or University and earned a Certificate of Proficiency, an Associate degree, a Bachelor's degree or higher have an opportunity to earn points in this category. Students may earn points for only one previously earned college degree or certificate. To be considered, applicants must have official transcripts sent to Wor-Wic, indicating the certificate or degree awarded.

Students are responsible for providing proof of the completed degree or certificate of proficiency. Failure to submit official transcripts by the admission deadline results in no points earned for previously earned college degrees or certificates. Points are awarded as outlined below.

Previous College/University Certificate/Degree

- **7 pts** for a Bachelor's degree or higher
- **5 pts** for an Associate degree
- **1 pt** for a Certificate of Proficiency (**Requires minimum completion of 24 college credits**)

Previous Licensure/Certification and/or Health Care Experience (Maximum of 5 points)

Applicants who have previously attained licensure or certification in a health care related profession/skill, while providing direct care to patients or clients, worked for two years in a related health care field for a minimum of 500 hours, or applicants with an employment history that includes a minimum of 250 hours working in a health care related position, have an opportunity to earn points in this category. Veterans with military health care training may earn points for a health care certification or related health care experience. To earn points related to licensure or certification, the credentials must be recognized by a state licensing or certification board and the licensure/certification must be current. Licensure/certification that has expired by the application deadline is not considered. **Students are responsible for providing evidence of a current licensure/certification to earn admission points. A copy of the valid license/certification must be submitted with the student's completed online admission packet to the Admissions Office to be considered for the health care program admission process.**

Candidates who possess a state recognized license or certification, have two years of work experience in the related health care field or who have a minimum of 250 hours of work experience in a health care related position are eligible to earn points. For a previous health care position to be considered, the applicant must provide proof from the appropriate employer that confirms their years of employment, the number of hours worked, and the job title held. **Students are responsible for submitting valid evidence of work experience by the application deadline to earn points towards admission into a health care program.** Points are awarded as outlined below.

Previous Certification and/or Health Care Experience

- **5 pts** for Certification related to health care
- **2 pts** for \geq 250 hours in a health care related position; health care military training in related field

Test of Essential Academic Skills (TEAS) Score (Maximum of 10 points)

Applicants are required to submit a TEAS score to be considered for program acceptance. The TEAS test is a valid and reliable predictor of student success in an allied health education program. The applicant is responsible for any fees associated with completing the TEAS test. For a test score to be accepted, it must be an official Assessment of Technologies (ATI) Test of Essential Academic Skills (TEAS) Score Report. Scores range from 0% to 100%. Applicants are awarded points in this section based on the criteria below. **TEAS scores earned within the last 2 years from the program application deadline are considered.** Students are encouraged to take the TEAS test at Wor-Wic Community College. If the TEAS test is completed at an alternative location, students **MUST PAY AN ADDITIONAL FEE** for ATI to submit the student's TEAS test results to Wor-Wic Community College. **Students are ineligible for admission into a health care program if TEAS test scores are greater than 2 years old or are not received by the program deadline.**

TEAS Test Score

- 10 pts for a score equal to or greater than 90.0% (Exemplary)
- 7 pts for a score equal to or greater than 77.3% and less than 90.0% (Advanced)
- 5 pts for a score equal to or greater than 60% and less than 77.3% (Proficient)
- 0 pts for a score between 41.3% and 60.0% (Basic)

An applicant with a TEAS score below 41.3% will not be eligible for consideration.

Nursing Program Applicant Ranking Process

Once each eligible applicant is assigned a point total (refer to the worksheet on pg. 31), students are given preference using the following additional criteria and procedures. In the event two or more applicants have the same number of points within a preference group, a blind lottery selection is performed to determine the order of those specific applicants.

The nursing program admission process is calculated from a total of 40 points. The following describes the ranking for the nursing programs:

First Preference (Nursing Program)

Applicants with a total of **25 to 40 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are given first consideration. All applicants with a total of 25 to 40 points are ranked. Students within this group that have been identified as in-county residents are given first preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **25 to 40 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 25 to 40 points are ranked based upon their total points from highest to lowest.

Second Preference (Nursing Program)

Applicants with a total of **17 to 24 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are in the second selection preference. All applicants with a total of 17 to 24 points are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **17 to 24 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of 17 to 24 points are ranked based upon their total points from highest to lowest.

Third Preference (Nursing Program)

Applicants with **< 17 points** and identified by the Wor-Wic Admissions Office as **in-county residents** are in the third selection preference. All applicants with a total of **< 17 points** are ranked. Students within this group that have been identified as in-county residents are given preference. In-county applicants are ranked based on their total points from highest to lowest.

Applicants with a total of **< 17 points** and identified as **out-of-county** residents by the Wor-Wic Admissions Office are given next consideration. All out-of-county applicants with a total score of **< 17 points** are ranked based upon their total points from highest to lowest.

All out-of-state and international student applicants are considered in the third preference following all qualified in-county and out-of-county applicants.

Order of Preference – Nursing

- 25 to 40 total admission points/in-county residents
- 25 to 40 total admission points/out-of-county residents
- 17 to 24 total admission points/in-county residents
- 17 to 24 total admission points/out-of-county residents
- <17 total admission points/in-county residents
- <17 total admission points/out-of-county residents
- Out-of-state and international student applicants

Nursing Program Application Admissions Deadlines

- The last Friday in May is the application deadline for FALL nursing admission, by 4p.m.
- The first Friday in November is the application deadline for the SPRING nursing admission, by 4p.m.
- Nursing program begins in the fall and the spring semesters
- Follow the Nursing admission packet for application requirements
- Seek advisement from Academic Advising and Nursing faculty with questions regarding program admission

Worksheet for Determining Nursing Admission Points

<u>Grades</u>	<u>Points</u>	<u>Points Earned Rules</u>
ENG 101	<input style="width: 50px; height: 20px;" type="text"/>	3 pts for an A on 1st/2nd attempt 2 pts for a B on 1st/2nd attempt 1 pt for a C on 1st/2nd attempt 0 pts for more than 2 attempts and/or course withdraw
PSY 101	<input style="width: 50px; height: 20px;" type="text"/>	
MTH 152	<input style="width: 50px; height: 20px;" type="text"/>	
BIO 202	<input style="width: 50px; height: 20px;" type="text"/>	
BIO 203	<input style="width: 50px; height: 20px;" type="text"/>	
SDV 100	<u>Y/N</u>	
TOTAL GRADE POINTS (/15)	<input style="width: 50px; height: 30px;" type="text"/>	
Previous College Degree/Certificate	<input style="width: 50px; height: 30px;" type="text"/>	7 pts for a Bachelor's degree or higher 5 pts for an Associate degree 1 pt for a Certificate of Proficiency <i>(A maximum of 7 points may be earned for previous college degree)</i>
Previous Health Care Experience	<input style="width: 50px; height: 30px;" type="text"/>	5 pts for Certification related to health care 2 pts for > 250 hours in a health care related position <i>(A maximum of 5 points may be earned for previous health care experience)</i>
TEAS Test Score	<input style="width: 50px; height: 30px;" type="text"/>	10 pts for a score => 90% (Exemplary) 7 pts for a score => 77.3% and < 90% (Advanced) 5 pts for a score => 60.0% and < 77.3% (Proficient) 0 pts for a score of < 60% or below (basic) <i>(A maximum of 10 points may be earned for the TEAS test score)</i>
BIO 220 Microbiology	<input style="width: 50px; height: 30px;" type="text"/>	3 pts for completing BIO 220 with a C or higher ***Bonus Points – not a requirement for admission**
<u>TOTAL SCORE (/40)</u>	<input style="width: 50px; height: 30px;" type="text"/>	

Health Professions Division Requirements for Enrolled Health Care Students

Students enrolled in health care programs must meet clinical agency requirements to participate in clinical practicums and fieldwork experiences. Wor-Wic students are guests in clinical facilities and must adhere to the policies of the college's clinical partners to access scheduled clinical rotations. Below includes clinical requirements for students accepted into health care programs. A complete list of requirements is available in the program information packets for each health care program.

- 1) Satisfactorily complete a background check and drug screen. The clinical agency determines the type of background check and drug panel screening necessary to participate in clinical practicums or fieldwork experiences. Failure to satisfactorily pass the background check and drug screen disqualifies the student from entry into the health care program or participation in clinical or fieldwork experiences.
- 2) Health physical by a medical provider with submission of documentation through an electronic program repository.
- 3) Submission of proof of standard vaccinations as identified by clinical agencies, including MMR, varicella, tetanus, PPD or QuantiFERON, Hepatitis B, and flu shot. COVID vaccination is required for participation at some clinical agencies.
- 4) American Heart Association CPR, Basic Life Support certification.

Failure to demonstrate satisfactory completion of the above requirements may disqualify a prospective student from enrollment into a limited admission health care program.

Health Care Limited Admission Programs

Approved Previous Licensure/Certification and/or Direct Patient Care Health Care Experience

Acceptable Licensure/Certifications

Acupuncturist
Certified Medicine Aid
Audiologist
Chiropractic Assistant
CNA
CNA-DT
Dental Assistant
Dental Hygienist
Dental Radiation Technologist
Electrologist
Emergency Medical Services
Esthetician
GNA
Licensed Professional Counselor
Licensed Psychologist
Licensed Social Worker
LPN/RN
Massage Therapist
Midwife
Nutritionist
Pharmacy Tech
Physical Therapist Assistant
Occupational Therapy Assistant
Rehabilitation Tech
Speech Language Pathologist
Surgical Technician (Certified)

The following are admission criteria for licensure/certifications:

- State issued license/certification required
- Current license; not expired
- Active license/certification; Good standing

A license/certification with a limited, probationary, or revoked status will not be accepted.

Maryland Board of Nursing – No License Number

- *Pending licenses are not accepted or awarded points
- *Unexpired 90-day Authorization to practice from MBON are accepted for admission points

Acceptable Health Care Experience

Community Health Worker
EKG Technician
Medical Assistant
Ophthalmology Tech
Patient Care Tech/Medical Tech
Personal Trainer
Phlebotomist
Physical Therapy/Rehabilitation Tech
Primary Unit Assistant
Surgical Technician

****Military Health Care Experience****

Health care experience must be verified by the prospective student's employer. The following is required in an accepted letter verifying health care experience:

- Student's name
- Number of total hours worked
- Job description confirming direct patient care experience
- Verified by Human Resources
- Letter typed on company letterhead paper
- Letter enclosed in sealed envelope with signature of Human Resources representative across sealed envelope

Letters submitted without the required information as stated above are not considered for admission points!!

****Administrative and veterinarian tech positions in the health care field will not be considered in the Allied Health Limited Admission process.****

*****ALL SUBMITTED DOCUMENTS ARE SUBJECT TO VERIFICATION*****



Allied Health Limited Admissions Program Summary

Limited Admissions Program	Number of Seats Available	Deadline	Pre-Requisite Courses and Program Requirements
Emergency Medical Services/ Paramedic (EMS) Summer Admission	32 seats 16 seats-day 16 seats-evening	Last Friday in June	•Pre-Requisite Requirements: EMS 101 / EMS 151 / SDV 100 <i>*The TEAS Test is not required for acceptance into this program.</i> <i>*Students must apply with the Dept. Chair, Danny Webster</i>
Nursing (LPN and/or ADN) Fall Admission	48 seats 24 seats-day 24 seats-evening	Last Friday in May	•Pre-Requisite Course Requirements: BIO 202 / BIO 203 / ENG 101 / MTH 152 / PSY 101 / SDV 100 •Current LPN License and NUR 221 Transition Course for LPN to ADN program.
Nursing (LPN and/or ADN) Spring Admission	48 seats 24 seats-day 24 seats-evening	First Friday in November	•Pre-Requisite Course Requirements: BIO 202 / BIO 203 / ENG 101 / MTH 152 / PSY 101 / SDV 100 •Current LPN License and NUR 221 Transition Course for LPN to ADN program.
Occupational Therapy Assistant (OTA) Fall Admission	16 seats-day	Second Friday in July	•Pre-Requisite Course Requirements: BIO 202 / BIO 203 / ENG 101 / MTH 152 / PSY 101 / SDV 100
Physical Therapist Assistant (PTA) Fall Admission	16 seats-day	Second Friday in July	•Pre-Requisite Course Requirements: BIO 202 / ENG 101 / MTH 152 / PSY 101 / SDV 100 •Two Mandatory 4-hr. in-patient and out-patient clinical observations. Site information is available in the PTA Department.
Radiologic Technology (RDT) Summer Admission	16 seats-day	Second Friday in May	•Pre-Requisite Course Requirements: BIO 202 / BIO 203 / ENG 101 / MTH 152 / PSY 101 / SDV 100

All health care applications and supplemental items must be submitted by 4:00 p.m. on the application deadline

- Submit all high school and college/university transcripts to the Registrar's Office in Brunkhorst Hall, Room 109, or online at registrar@worwic.edu.
 - All applicants: Submit a high school, GED or accredited homeschool transcript including the graduation date and/or completion status. International students must have their high school transcripts evaluated by an accredited evaluation service indicating receipt of a US equivalent high school diploma.
 - All transfer students: Submit official transcripts from all of the following that apply: previous college/university, military, SAT/ACT, CLEP/AP or IB scores. International Transcripts require a course-by-course evaluation through an accredited service at the student's expense. A list of acceptable agencies may be found at: [MSDE-Approved-Foreign-Transcript-Evaluation-Agencies.pdf \(worwic.edu\)](#)
- Attach TEAS test scores within the supplemental items page of your healthcare application. A Test of Essential Academic Skills (TEAS) test score of at least 41.3% within the past two years prior to the admission deadline. Register and pay for the TEAS test, held at Wor-Wic Community College, through the ATI website at <https://www.atitesting.com>. On-campus testing is cost efficient, convenient and guarantees Wor-Wic access to your test scores at no additional cost to the student.
- Provide a copy of your current healthcare license/certification and/or paid direct patient care healthcare experience recommendation letter indicating 250+ hours worked (if applicable) within the supplemental items page of your healthcare application.

Please note: Students must attend a **mandatory** prospective student meeting to review policies and procedures for admission and acceptance prior to applying. Contact the Allied Health Program Department to reserve your seat. Scheduling a meeting to discuss your current academic standing with the Academic Advising Office is also recommended.

Allied Health Program	Department Associate	Department Chair and Phone Number	Email:
Emergency Medical Services Occupational Therapy Assistant Physical Therapist Assistant Radiologic Technology	Melissa Hulme 410-572-8740 mhulme@worwic.edu Shockley Hall, Room 307	Danny Webster 410-572-8738 Dr. Dawnn Thomas 410-572-8768 Dr. William Bails 410-334-6766 Cindy Ross 410-572-8743	dwebster@worwic.edu dthomas@worwic.edu wbails@worwic.edu cross@worwic.edu
Nursing	Norma Maddox 410-572-8701 nmaddox@worwic.edu Shockley Hall, Room 201	Dr. Brenda Mister 410-572-8702	bmister@worwic.edu
Admissions	Nancy Shwed 410-334-2895 nshwed@worwic.edu Brunkhorst Hall, Room 109	Angie Hayden 410-572-8712	ahayden@worwic.edu
Academic Advising	Darlene Washington 410-572-8725 academicadvising@worwic.edu Brunkhorst Hall, Room 214	Paul Fields 410-334-6915	pfields@worwic.edu

Allied Health Applicant Checklist

1. **Apply to Wor-Wic at <https://www.worwic.edu/Apply-Register> if you have never completed a Wor-Wic admissions application.**
2. **Submit your transcripts to the Registrar's Office at registrar@worwic.edu:**
 - Send official transcripts from the following: High School/Home School, GED, all Previous College(s), Military, SAT, ACT, CLEP, AP and/or IB scores. All transcripts must be received in the Registrar's Office by 4:00 pm on the prospective deadline. International students **must** have their high school and **all** college (if applicable) transcripts evaluated by an accredited evaluation service at the student's expense. A list of acceptable agencies may be found at: [MSDE-Approved-Foreign-Transcript-Evaluation-Agencies.pdf \(worwic.edu\)](#)
3. **Apply for Financial Aid to be considered for federal, state, institutional grants, work-study and loans:**
 - To qualify, complete the Free Application for Federal Student Aid (FAFSA) at www.fafsa.gov using our school code: 013842.
 - Contact Financial Aid at 410-334-2905 with questions related to the financial aid process or stop by BH 109.
4. **New Students must schedule a one-time Enrollment Coaching Appointment:**
 - Create an Account and Schedule an appointment at <https://worwic.mywconline.net/>.
 - An enrollment coach from student services will review your transcripts, declare a major, check your financial aid status and determine whether placement testing is required or waived.
5. **Complete Free Placement Testing on-campus or remotely via Zoom:**
 - Study! <https://www.worwic.edu/Services-Support/Testing-Services/Placement-Testing-for-New-Students>

Test exemptions are granted for students who provide transcripts reflecting:

 - An associate or higher degree from an accredited college/university in the U.S. or transfer credit for ENG 101 and/or a college-level mathematics course (MTH 102 or higher);
 - SAT Math subset score of at least 530 and/or an English score of 480 within the past two years;
 - ACT subset scores of at least 21 in Math and an average of 21 on the Reading and English sections within the past two years;
 - GED score of at least 165;
 - English 10 or 11 and/or an Algebra II PARCC/MCAP score of Level 4 or 5 within one year of graduation;
 - IB Grade 4 or above in Language and Literature and/or IB Math Studies Assessment;
 - Successful completion of a high school transition course in English and/or Math within one year of graduation;
 - AP English Lang/Comp or Lit/Comp and/or Calculus AB or BC with a 3 or higher;
 - Minimum 3.0 cumulative, unweighted GPA on the final High School transcript.

Test preparation resources & testing center hours may be found at: <https://www.worwic.edu/Services-Support/Testing-Services/>
6. **All Applicants Must Meet with an Academic Advisor (Brunkhorst Hall, Rm 214):**

***Scheduling an appointment ahead of time is recommended to ensure advisor availability**

 - Receive information regarding program requirements and deadlines and status of pre-requisite course completion. Complete the online application gather necessary supplemental items. Nursing applicants must sign the Admission Statement form and choose between the day or evening program. Daytime nursing program hours can start as early as 7:00 am and end at 5:30 pm. Evening nursing program hours can start as early as 1:00 pm and end at 10:30 pm.
7. **Complete the following Pre-Requisite Courses:**
 - The following pre-requisite courses must be completed with a grade of "C" or better
 - BIO 202 – Anatomy & Physiology I (4 Credit Hours)
 - BIO 203 – Anatomy & Physiology II (4 Credit Hours)* This course is not a required pre-requisite for entry into the PTA program
 - ENG 101 – Fundamentals of English I (3 Credit Hours)
 - MTH 152 – Elementary Statistics (3 Credit Hours)
 - PSY 101 – Introduction to Psychology (3 Credit Hours)
 - SDV 100 – Fundamentals of College Study (1 Credit Hour)*

*Although SDV 100 is not calculated in the GPA, it must be completed and passed with a grade of "C" or better or have been waived by the Registrar's Office.

8. Attend a MANDATORY Prospective Student Meeting:

- Contact the Allied Health Department for dates & times to reserve your seat. You are responsible for scheduling this meeting. Failure to attend by the application deadline will make you ineligible to compete for a seat in the program. For nursing, call 410.572.8701. For Occupational Therapy, Physical Therapist or Radiologic Technology, call 410.572.8740.

9. Register for and complete the Test of Essential Academic Skills (TEAS):

- Register and pay for the TEAS test through ATI (Assessment Technologies Institute) directly at <https://www.atitesting.com/>. The fee to complete testing at Wor-Wic is \$92.22 or remotely for \$115.00. ATI offers a study manual and two practice assessments at an additional cost which can be purchased on their website. Testing fees are subject to change.
- Testing will be done on campus in Fulton-Owen Hall, Room 308 and takes approximately 3-4 hours to complete.
- On the day of your scheduled test date, you will need to present a valid photo ID, your ATI username and password, and a copy of your registration payment receipt. For a test score to be accepted, it must be an official ATI TEAS Score Report. Scores can range from 0% to 100%.
- Only a TEAS score earned within the last two years from the program application deadline will be considered. A TEAS score below 41.3% **will not be** eligible for consideration to the program.

10. Schedule Mandatory Clinical Observation Hours in PTA:

- Satisfactorily complete 2 MANDATORY 4-Hour Clinical Observations for PTA
- Contact the Allied Health Department for more information. Visit Shockley Hall, Room 307, or call 410.572.8740

11. Fill out the Allied Health Application Online at <https://www.worwic.edu/Apply-Register>

- Sign into your Wor-Wic application account using the same email address and password used when filling out the Wor-Wic admissions application. If you forgot your password, click on forgot password.
- Click on Allied Health Application if you completed an Admission Application in the past and are ready to enter one of our allied health programs.
- Review and update your current address and contact information.
- Select your program of study, Entry Term, Time Preference, Completed Requirements, Pre-Requisite courses and provide the list of colleges attended, if applicable. Then sign and date your application.
- Upload the following applicable documents in the Supplemental Items & Documents Tab at the top of your online allied health application form: Allied Health Work Experience, Current Healthcare License/Certification, Proof of High School Diploma/GED and your TEAS test score report.
- Technical support may be available by contacting 410.334.2800 or 410.334.2895.

12. Applicants will be ranked using a point system that includes the following criteria:

- Grades earned in required pre-requisite courses (BIO 202, BIO 203, ENG 101, MTH 152 & PSY 101).
- Previously earned college degrees. Submit **all** official transcripts to the Registrar's Office (BH 109) or online at registrar@worwic.edu.
- Current healthcare licensure/certification and/or letter on company letterhead confirming 250+ hours of paid direct patient care work experience in the healthcare field.
- TEAS test score.

13. Selection/Ranking of Applicants admitted into the Allied Health Programs:

- NUR, OTA, RDT: First Preference is given to In-County, followed by Out-of-County, Residents with 25 to 37 total admission points. Second Preference is given to In-County, followed by Out-of-County, Residents with 17 to 24 total admission points. Third Preference is given to In-County, followed by Out-of-County, Residents with less than 17 total admission points. All Out-of-State and International student applicants with 37 points or less are considered in the third preference following all qualified In-County and Out-of-County applicants.
- PTA: First Preference is given to In-County, followed by Out-of-County, Residents with 22 to 34 total admission points. Second Preference is given to In-County, followed by Out-of-County, Residents with 15 to 21 total admission points. Third Preference is given to In-County, followed by Out-of-County, Residents with less than 15 total admission points. All Out-of-State and International student applicants with 34 points or less are considered in the third preference following all qualified In-County and Out-of-County applicants.

Health Care Program Accreditation Information

EMS

Wor-Wic's emergency medical services programs are accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). The Commission on Accreditation of Allied Health Education Programs is located at 9355 - 113th Street N, #7709, Seminole, FL 33775. The telephone number and email are 727-210-2350, www.caahep.org. The CoAEMSP is located at 8301 Lakeview Parkway, Suites 111-312, Rowlett, TX 75088. The telephone, fax, and email are 214-703-8445, FAX 214-703-8992, www.coaemsp.org.

Nursing

The Wor-Wic Community College Practical Nursing and Associate Degree in Nursing Programs are accredited by the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA) located at 2600 Virginia Avenue, NW, Washington, DC 20037. The telephone number is (202) 909-2526.

OTA

The occupational therapy assistant program is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE) of the American Occupational Therapy Association (AOTA), located at 6116 Executive Boulevard, Suite 200, North Bethesda, MD 20852-4929. ACOTE's telephone number is 301-652-AOTA and its Web address is www.acoteonline.org. Graduates of the program are eligible to sit for the national certification examination for the occupational therapy assistant administered by the National Board for Certification in Occupational Therapy (NBCOT). After successful completion of this exam, graduates become certified occupational therapy assistants (COTAs). In addition, states require licensure in order to practice. However, state licenses are usually based on the results of the NBCOT certification examination. A felony conviction could affect a graduate's ability to sit for the NBCOT certification exam or attain state licensure.

PTA

The physical therapist assistant program at Wor-Wic Community College is accredited by the Commission on Accreditation in Physical Therapy Education (CAPTE), 3030 Potomac Ave., Suite 100, Alexandria, Virginia 22305-3085; telephone: 703-706-3245; email: accreditation@apta.org; website: <http://www.capteonline.org>. If needing to contact the program/institution directly, please call Dr. William Bails at 410-334-6766 or email wbails@worwic.edu.

RDT

Wor-Wic's radiologic technology program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT), 20 N. Wacker Dr., Ste. 2850, Chicago, Ill, 60606-3182; phone: 312-704-5300; fax: 301-704-5304; email: mail@jrcert.org; website: www.jrcert.org. The program has an eight-year accreditation award from the JRCERT and the next review date is planned for 2025.