

Hood College and Wor-Wic Community College Transfer Policy Agreement

This enrollment agreement (“Agreement”) between Hood College, 401 Rosemont Avenue, Frederick, MD 21701 and Wor-Wic Community College, 32000 Campus Drive, Salisbury, MD 21804 shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.

Whereas both entities recognize the need for and importance of facilitating the transfer of students from Wor-Wic Community College to Hood College as these students pursue their educational goals; and

Whereas Hood College and Wor-Wic Community College recognize that to enhance students’ transition, this Agreement between Hood College and Wor-Wic Community College shall be established; and

Whereas Hood College and Wor-Wic Community College have entered into this Agreement in the spirit of cooperation, mutually recognizing each other as quality institutions of higher education. An important consideration of this Agreement is to encourage and enable Wor-Wic Community College students who transfer to Hood College to complete an associate degree prior to transfer or post-transfer through the reverse transfer program.

I. Benefits to Wor-Wic Community College students

1. Under this Agreement, Wor-Wic Community College students who have completed at least 24 transferable credits with a cumulative GPA of 2.0 or higher will receive guaranteed admission to Hood College.
2. Students will be eligible for a transfer merit scholarship based on full-time enrollment at Hood College. The scholarship will be renewable for a specific number of semesters, determined at the time of admission. Students may be considered for an increase to their merit scholarship amount based on an admission interview and/or supplementary application materials.

Merit scholarship Name	Amount	Minimum Required GPA (Cumulative GPA)
Presidential Scholarship*	\$31,000/year	3.6
Dean Scholarship*	\$27,000/year	3.0
Leadership Award*	\$23,000/year	2.0

**The above scholarship structure is based on the 2025-2026 academic year and is subject to change. For the most current scholarship levels refer to <https://www.hood.edu/admission-aid/financial-aid/scholarships/transfer-student-scholarships>*

3. Students who have completed at least 12 credits at Wor-Wic Community College and enroll full-time at Hood College will be awarded a special community college scholarship in the amount of \$500 per semester. Students who have completed an AA/AS/AAT at

Wor-Wic Community College prior to transferring and enrolling full-time at Hood College will be awarded a scholarship in the amount of \$1,000 per semester. These scholarships cannot be combined. These scholarships will be awarded in addition to the student's merit scholarship and will be renewable for the same number of semesters as the student's merit scholarship.

4. Students who are members of Phi Theta Kappa will be eligible for a stackable scholarship of \$1,000 per semester at Hood College based on full-time enrollment.
5. Students will have a designated transfer admission counselor (non-academic) to provide general college information and resources. Students will also have access to academic advising and the Student Success Center as academic resources once enrolled at Hood College.
6. Students who elect to live on campus will be guaranteed on-campus housing.
7. Students who complete an AA/AS/AAT prior to transfer or post-transfer through the reverse transfer program will be exempt from the Heart and Mind sections of Hood College's Heart Mind Hands core curriculum.

II. General admission eligibility and credit transfer

To be admitted to Hood College, students must complete the following steps:

1. Submit the free online transfer application found at <https://www.hood.edu/admission-aid/admission/transfer-students>
2. Submit official transcripts directly from all post-secondary institutions the student has been enrolled at to Hood College. Students who are transferring with fewer than 24 transferable credits will also be required to submit their final high school transcript for review.
3. Additional information about the transfer application process is outlined in the Hood College catalog: <https://hood.smartcatalogiq.com/en/>.

Credits will transfer to Hood College within the following criteria:

1. A maximum of 62 credits may be awarded for freshman/sophomore (100-200 level) work completed elsewhere. Although there is no limit for junior/senior (300-400 level) coursework, students will be awarded no more than a total of 94 credits for all college-level work completed.
2. Hood College will accept up to 30 credits of non-traditional credit (military, CLEP, AP, etc.) as indicated in the college catalog: <https://hood.smartcatalogiq.com/en/>
3. Credit is generally awarded for courses that are clearly applicable to a baccalaureate degree and for which the student earned a grade of C- or above. Courses that are clearly

vocational or occupational in nature will not be accepted as credit towards the baccalaureate degree.

4. Official transcripts are needed from each institution attended to determine transferable credits. Official score reports must be submitted to the registrar to transfer non-traditional credit such as CLEP or AP credits.
5. Students interested in the associate degree completion program should consult their Wor-Wic Community College advisor and Wor-Wic Community College policies for reverse transfer. Once enrolled at Hood College, students can request their official transcripts to be sent to Wor-Wic Community College via Self-Service: <https://selfservice.hood.edu/>

III. Honors program admission and scholarship eligibility

Students participating in the Wor-Wic Community College Honors Program will be guaranteed admission to the Hood College Honors Program once they have met the following criteria:

1. Have applied and been accepted to Hood College as a full-time student.
2. Have successfully completed the Wor-Wic Community College Honors Program.
3. Have completed an AA/AS/AAT degree.
4. Have earned at least a 3.4 cumulative GPA at the time of application to Hood College.

Wor-Wic Community College students who are admitted to the Hood College Honors Program and are enrolled full-time at Hood College will be awarded a renewable \$1,000 per semester Honors scholarship. This scholarship is stackable with other scholarships offered by Hood College.

Through a combination of classroom instruction and co-curricular activities, the Hood College Honors Program offers a challenging academic experience that encourages both independent and collaborative learning. Transfer students who are accepted into the Hood College Honors Program are required to successfully complete the following:

1. At least 3 credits of HON 470 Seminar and 3 credits of a 300-level Honors Program course
2. Complete one of the following four options:
 - a. Demonstrate 202-level proficiency in a modern global language (other than English or American Sign Language)
 - b. OR take a second 3-credit 300-level Honors elective
 - c. OR complete a 6-credit Departmental Thesis project or HON 499
 - d. OR complete a semester of study abroad.

To graduate from Hood College's Honors Program, students must earn a C- or better in all Honors courses and maintain a cumulative GPA of 3.25.

IV. Nursing program admission and eligibility

Hood College's nursing program is direct entry. Students who are applying to Hood College's nursing program will have their application reviewed separately for admission to Hood College and admission to the nursing program. To be eligible for consideration for admission to the nursing program, students must meet the following requirements:

1. Have a minimum 2.75 GPA
2. Have a C or above in all required courses for the nursing major
3. Meet the additional Level 1 or Level 2 eligibility criteria found here:
<https://www.hood.edu/admission-aid/admission/transfer-students/transfer-nursing>

Admission to the nursing program is competitive and determined by a nursing review committee. Admission to the nursing program is not guaranteed based on admission to the college.

V. Responsibilities

Wor-Wic Community College will be responsible for:

1. Advising all students regarding courses needed to complete an associate degree or coursework needed to complete the reverse transfer program.
2. Notifying students of transfer opportunities to Hood College by posting links to the Agreement on the Wor-Wic Community College counseling website.
3. Wor-Wic Community College faculty coordinating with Hood College faculty to continue to expand and renew program-specific pathways to facilitate a smooth transition from Wor-Wic Community College's two-year programs to Hood College's majors.

Hood College will be responsible for:

1. Ensuring that all Wor-Wic Community College students who apply for transfer to Hood College are considered on the same basis for admission to competitive programs, registration, financial aid, scholarships, student housing, parking, and any other opportunities open to all students.
2. Providing a non-academic transfer counselor to facilitate the admission process and the student's transition and continuing orientation to Hood College's resources.
3. Provide academic advisors and access to the Student Success Center to support student's successful academic transition into Hood College.

VI. Term and termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution. The Agreement will remain in effect until terminated by either party upon providing 90 days written notice.
2. Hood College and Wor-Wic Community College will review this Agreement every 5 years to maintain the integrity and for the improvement of the transfer process and student articulation. Changes will not adversely affect students already enrolled under the provisions of the existing Agreement.

VII. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

VIII. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

IX. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

X. Notice of Agreement

1. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.
2. Any and all notices required to be given hereunder shall be sent registered or certified mail, postage prepaid, return receipt requested to the addresses as follows:

To Hood College:

Provost Office
Hood College
401 Rosemont Avenue
Frederick, MD 21701

With a copy to:
Rhoda Lukens, Registrar

To Wor-Wic Community College:

32000 Campus Drive
Salisbury, MD 21804

Alternatively, electronic communication of notices required to be given hereunder is acceptable and should be addressed to the following parties:

For Hood College:

Admission Office: admission@hood.edu

Registrar's Office: registrar@hood.edu

Provost's Office: provost@hood.edu

With a copy to:

Rhoda Lukens

For Wor-Wic Community College:

rlukens@worwic.edu

XI. No Third-Party Beneficiaries

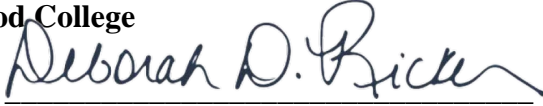
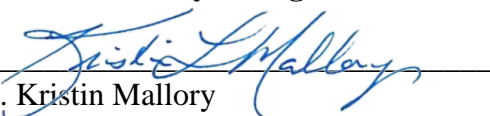
There are no third-party beneficiaries to this Agreement.

XII. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

Hood College By:  Deborah D. Ricker, Ph.D., President 04/11/25 Date	Wor-Wic Community College By:  Dr. Kristin Mallory Vice President for Academic Affairs 4/3/2025 Date
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By: Paige W. Eager
Paige W. Eager, Ph.D., Interim Provost
and Vice President for Academic Affairs

04/11/2025

Date