


## Course Announcement

**To:** All Law Enforcement Agencies

**From:** John C. Moses  
Director of Criminal Justice 

**Date:** March 6, 2024

**Re:** **Entrance-Level for Law Enforcement Officers—Session 93**  
MPTC Approval # Pending (980 hours)

**July 1 to December 13, 2024**

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**Location:** Eastern Shore Criminal Justice Academy  
Guerrieri Hall—Room 201  
32000 Campus Drive  
Salisbury, MD 21804  
410-572-8750

**Dates:** Starting date is Monday, July 1, 2024  
Graduation date is Friday, December 13, 2024

**Time:** 7:30 am to 5:00 pm (Monday through Friday)

**Course Fee:** \$4,214 Somerset/Wicomico/Worcester Counties  
\$4,224 Other Counties

**Reservations:** **We will start accepting reservations at 10:00 a.m. on March 13<sup>th</sup>. No requests will be accepted prior to this date and time.**

**Refund Dates:** Prior to August 1, 2024, fees are prorated. (There will be a \$65 software fee added to the prorated fee.)  
After August 1, 2024, the agency is billed 100%.

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***Special Note: Inclement weather closings will be determined on a case-by-case basis.***

This course will cover the legally mandated training required by the State of Maryland or all entrance-level law enforcement officers. Emphasis will be placed on the **mandated course objectives**, which have been grouped under seven major headings: Administration, Arrest, Search and Seizure, Patrol, Traffic, Criminal Investigation, and Emergency Medical Care. The course is designed to meet the requirements for police officer certification as mandated by Maryland Police Training Commission.

**Upon completion of this course the officer should be able to:**

1. Demonstrate knowledge of skills and philosophy required for entry-level law enforcement.
2. Demonstrate knowledge of the criminal justice system, legal subjects, patrol, criminal investigation, traffic, and emergency medical care.
3. Demonstrate knowledge of firearms and shoot a qualifying score.
4. Demonstrate knowledge of the more than five hundred mandated course objectives and meet the qualification standards required for emergency medical care.
5. Demonstrate both defensive driving and emergency vehicle operation skills.
6. Demonstrate knowledge of self-defense tactics and methods.
7. Achieve a physical fitness level measured at the 40<sup>th</sup> percentile or higher of the Cooper Aerobic Institute Fitness Standards.

Testing will be done periodically during this course with demonstrations being completed to the satisfaction of the instructor. Each student-officer **must** pass all course objectives as mandated by the Maryland Police Training Commission. Since we are restricted to the size of the class, we suggest a quick response be made to reserve your seat/s.

**Class Size:** TBD

**Dress Code:** Information is provided in the admission packet.

**Billing Inquires:** You will be billed by Wor-Wic Community College billing office, 410-334-2924.

## **ESCJA Reservation Frequently Asked Questions**

**When can I send in a recruit name for the entry-level academy?** You will receive an email with the class announcement. This email will give you a date and time when the academy will open for reservations.

**Will I know ahead of time when the announcement will be emailed?** Yes.

**When I receive the course announcement, how do I reserve seats ?** There are two options to reserve seats.

- Option #1—email recruit information to Donna Yackley, [dyackley@worwic.edu](mailto:dyackley@worwic.edu)
- Option #2—You can bring the recruit information to the academy office. The document will be dated, and time stamped.
- Requests submitted prior to the date and time for open reservations will not be accepted.

**What recruit information do I need to provide?**

- Recruit's first and last name
- Date of birth
- Last 4-digits of the social security number
- Requests will be taken in the order they are received (date and time)
- Emails received with no recruit information will not be accepted

**If I have multiple recruits, should I list them in preference order for seats?** Yes. Recruits will be added in the order they are listed.

**Does the background check have to be completed before I submit a name?** No. It will need to be completed prior to the start of the academy.

**Do I have to give the recruit a contingency contract before I send their name?** No.

**If I have five recruits will all five get a confirmed seat?** If seats are available, the first three on your list will receive a confirmed seat. The remaining two will be added to the standby list.

**If there are seats available, why can't I get the five seats requested?** The three-seat cap is in place to give all agencies the opportunity to secure seats.

**How will the standby list work?** If a seat becomes available, the first agency on the list will be contacted and will have three business days to let Mrs. Yackley know if they want the seat. If they decline or do not notify us within three days, she will move to the next agency.

**If my agency has three seats on standby and three seats open, will I get those seats?** No. Three different agencies will be offered one seat each and this will rotate down the list as seats become available.

**When will I receive the admission packet?** When you receive your confirmation email you will receive the admission packet along with instructions for the online admission application.